

**CITY OF AMERY**  
**FINANCE & PERSONNEL COMMITTEE PROCEEDINGS**  
**January 7, 2020**

The Finance Committee of the City of Amery met on January 7, 2020 at City Hall in the Committee Meeting Room. Chairperson, Tim Strobusch called the meeting to order at 5:00 p.m.

Present: Chairperson, Tim Strobusch; Vice-Chairperson, Rick Van Blaricom and Member, Sara Flanum.

Absent: None.

Staff Present: Interim City Administrator/City Clerk-Treasurer, Patty Bjorklund; and Police Chief, Tom Marson.

Staff Absent: Management Analyst/Deputy-Treasurer, Ben Jansen.

Others Present: Mayor, Paul Isakson; Alderperson, Chad Leonard and Alderperson, Kris Vicker.

**Main Street Back Alley Improvement:**

Mayor, Paul Isakson would like to see what can be done to the back alleys on the 2-Block stretch of Keller Avenue that will be seeing road/utility improvements starting the fall of 2019 and ending April 2021. It was the consensus of the committee to get a proposal of what will happen to the alleys and give business owners a timeline of what will happen. Letters should be sent out. He would like to see the business owners get some help with the progression of the project.

**Schedule of Fees:**

The Schedule of Fees were reviewed by the committee. Member, Van Blaricom would like to see all fees contained in Ordinance 03-2015 reviewed by the committee and discussed at a later date with changes. The topic will be tabled until such time a new schedule is created for review.

**Standard Developer's Agreement:**

A Standard Developer's Agreement was created by Dave Rasmussen of MSA. The agreement would be a model to use for future Developer Agreements within the city.

***Motion by Vice-Chairperson, Van Blaricom; seconded by Alderperson, Flanum to recommend that the city council review and approve the Standard Developer's Agreement for the City of Amery for future projects. The agreement can be modeled for each individual situation.***

**Ayes – 3**

**Nays – 0**

***Motion carried.***

**Amery Theatre:**

Mayor, Isakson would like the committee to review the future of the Amery Theatre. There is a potential owner who would like to see if the city would be able to offer help with improvements to the building. He would like the committee to think about ways to help the building keep its integrity by means of improvements there. The consensus of the committee was to see what needs and costs are related to the building and present to the committee at a future date for discussion. The topic will be tabled until that information is presented.

**Police Officer Hiring:**

Police Chief, Tom Marson was present to discuss the fact that 3 candidates were interviewed for the position of Full-Time Police Officer with the Amery Police Department. The top candidate turned down the position, however; the other 2 candidates are viable candidates he noted. This will be a full-time patrol position, and he will discuss this with the remaining candidates to see if there is still an interest in the position. He will present his findings at the next City Council Meeting on: January 8, 2020.

**Budget Amendment TID #7 (420-53700-420)/Resolution 01-2020 Budget Amendment TID #7:**

It was noted that there is a change to the Budget Amendment request and 01-2020 Resolution as follows:

AEDC - \$7,500 additional dollars  
PCEDC - \$500  
Polk County Tourism - \$1,000

***Motion by Alderperson, Fl anum; seconded by Vice-Chairperson, Van Blaricom to recommend that the city council review and approve Budget Amendment TID #7 and Resolution 01-2020 Budget Amendment TID #7 in the amount of \$9,000.***

**Ayes – 3                                      Nays – 0                                      Motion carried.**

**Motion to go into Closed Session – Wis. Stat. § 19.85 (1) (e) Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session. Wis. Stat. § 19.85 (1) (g) Conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved. :**

**Roll Call Vote was conducted by Interim City Administrator/City Clerk-Treasurer, Bjorklund as follows:**

***Ayes: Strohbusch, Van Blaricom, and Fl anum.***  
***Nays: None***  
***Motion Carried.***

***Motion by Member, Fl anum; seconded by Vice-Chairperson, Van Blaricom to go into Closed Session at 5:45 p.m.***

**Ayes – 3                                      Nays – 0                                      Motion carried.**

***Motion by Member, Fl anum; seconded by Vice-Chairperson, Van Blaricom to reconvene into Open Session at 6:15 p.m.***

**Ayes – 3                                      Nays – 0                                      Motion carried.**

***Motion by Chairperson, Strohbusch; seconded by Vice-Chairperson, Van Blaricom to adjourn at 6:17 p.m.***

**Ayes – 3                                      Nays – 0                                      Motion carried.**

Respectfully Submitted,

Patty Bjorklund, WCMC, CMC, CMTW  
Interim City Administrator/City Clerk-Treasurer  
January 7, 2020