

CITY OF AMERY
BOARD OF REVIEW PROCEEDINGS
May 14th, 2025

The Board of Review of the City of Amery met on May 14th, 2025 at City Hall in the City Council Chambers. City Clerk-Treasurer, Taylor Larson called the meeting to order at 10:00 a.m.

Present: Clerk/Treasurer, Taylor Larson; Alderpersons, Fran Duncanson and Sharon Marks; and Mayor, Rick Van Blaricom.

Absent: None.

Others Present: Assessor, Alyssa Schultz – Bowmar Appraisal, Inc.

City Clerk-Treasurer, Larson conducted Roll Call.

City Clerk-Treasurer, Larson shared the appropriate Board of Review and Open Meeting Notices with the board.

Motion by Duncanson, seconded by Marks to appoint Rick Van Blaricom as the Chair.

Ayes – 3 Nays – 1 Motion Carried

Motion by Marks seconded by Van Blaricom to nominate Fran Duncanson as the Vice-Chair.

Ayes – 4 Nays – 0 Motion Carried

City Clerk-Treasurer, Larson verified that she and Sharon Marks had participated in Board of Review Training in 2025 and the form had been submitted to the DOR. All training is good for 1 year.

City Clerk-Treasurer, Larson verified that the City of Amery did have an ordinance (Ch. 125-6(E)) for the confidentiality of income and expense information provided to the assessor under state law (sec. 70.47(7)(af)).

Clerk-Treasurer, Larson noted there were no new BOR laws for 2025, but the state did pass Act 235 to protect the privacy of judicial officials. Assessor, Alyssa Schultz – Bowmar Appraisal, Inc. noted that there were no new laws she knew of.

Adoption of policy regarding the procedure for sworn telephone testimony and sworn written testimony. The policy is the one recommended by the Local Government Center through the University of Wisconsin Extension Office.

Motion by Marks seconded by Duncanson to approve the Policy on Procedure for Sworn Telephone or Sworn Written Testimony requests.

Ayes – 4 Nays – 0 Motion Carried

Adoption of policy regarding the procedure for sworn telephone testimony and sworn written testimony. The policy is the one recommended by the Local Government Center through the University of Wisconsin Extension Office.

Motion by Marks seconded by Duncanson to approve the Policy on Procedure for Waiver of Board of Review Hearing Requests.

Ayes – 4

Nays – 0

Motion Carried

Assessor, Alyssa Schultz – Bowmar Appraisal, Inc. stated that she filed the summary of annual Assessment Report by the Assessor’s Office and reviewed the report.

City Clerk-Treasurer, Taylor Larson noted that she had received the Assessment Roll from Assessor, Alyssa Schultz – Bowmar Appraisal, Inc.’s Office.

City Clerk-Treasurer, Taylor Larson received no sworn statements.

The Board and Assessor, Schultz – Bowmar Appraisal, Inc. examined the roll and noted that there was a correction to be made to 105 South St owned by Amery Rental Properties 1 LLC due to a house being razed so the value was adjusted from Land: \$16,400, Improvements: \$117,900, total: \$134,300 to Land: \$16,400, Improvements: \$6,200, total: \$22,600. The board also noted the property at 430 Hillcrest Dr was still showing tax exempt, but the property was sold by the school district in 2024 so it should no longer be tax exempt. This property will be handled as an omitted property at the 2026 Board of Review meeting.

Assessor, Schultz noted that some adjustments were made after open book, and that adjustments are already reflected in the Assessment Roll.

No property owners came before the Board of Review on May 14, 2025.

Motion by Duncanson; seconded by Marks to adjourn at 12:01 P.M.

Ayes – 4

Nays – 0

Motion Carried

Taylor Larson
Clerk-Treasurer
May 15th, 2025