



**City of Amery**  
**FISCAL YEAR**

**2016**

**ANNUAL BUDGET**



**Adopted Budget Overview and Capital Improvement Plan**



<b>Table of Contents</b>	<b>Page</b>
Budget Message	1
Municipal Council Description	5
Organizational Chart	6
General Fund Revenues	7
Other Revenue	7
Special Revenue	7
Intergovernmental Revenue	7
License and Permit Revenue	8
Fine Revenue	8
Public Charge for Services Revenue	9
Intergovernmental Charges for Service Revenues	9
Miscellaneous Revenue	10
Other Financing Revenue	10
Library Fund Revenue	11
TID #5, TID #6, and TID #7 Revenue	11
Capital Projects Revenue	11
Water & Sewer Revenue	12
All Funds Revenue Summary	13
Chart Revenue Summary	14
All Funds Budget Request Summary	15
Chart Budget Summary	16
Detailed Budget Request- General Government	17-19
City Council	17
Municipal	17
City Attorney	17
Mayor	18
Clerk-Treasurer	18
Elections	18
Special Accounting and Audit	18
Property Assessment	19
Insurance	19
City Hall	19
Detailed Budget Request- Public Safety	20-21
Police	20
Fire Department and Ambulance	21
Building Inspection and General Government	22
Detailed Budget Request- Public Works	22-25
Health and Safety	22
Public Works	22
Streets, Alleys, Bridges, Culverts	23
Storm Sewer	24

Airport	24
Landfill	25
Weed Control	25
Detailed Budget Request- Health and Human Services	26
Cemetery	26
Detailed Budget Request- Culture, Recreation, and Education	26
Parks/Promotions/Recreations	26
Detailed Budget Request- Conservation and Development	28-29
Planning/Zoning	28
Rainy Day Fund	28
Detailed Budget Request- Debt Service	29
Detailed Budget Request- Capital Project Fund	30
Detailed Budget Request- Library	31
Detailed Budget Request- TID #5 and TID #6	32
Detailed Budget Request- TID #7	33
Detailed Budget Request- Water Fund	34
Detailed Budget Request- Sewer Fund	35
Consolidated Summary of Revenue and Expenditures	36
2009 Capital Equipment and Projects	37
Tax Rate Chart	38
Budget Publication	39
Long-Term Debt Chart	40
Appendix A: Capital Improvement Plan	41-76
Appendix B: City Council and Committee Meeting Schedule	72-73

**City of Amery  
Amery, Wisconsin**

**Annual Operating Budget  
January 1, 2016 Through December 31, 2016**

City Officers

Kay Erickson, Mayor  
Kris Vicker, Council President  
Jack Rogers, Council Member  
Rick Davis, Council Member  
Julie Riemenschneider, Council Member  
Rick Van Blaircom, Council Member  
Tim Strobusch, Council Member  
Darcy D. Long, City Administrator  
Fran Duncanson, Clerk-Treasurer



# City of Amery City Administrator's Budget Message



To the Citizens of Amery and the Mayor and Council:

Enclosed herewith is the proposed operating budget for the City of Amery for the fiscal year January 1, 2016 thru December 31, 2016, which represents the combined efforts of the City Council and Staff. The City's 2016 Proposed Annual Budget is a financial roadmap for the City of Amery which projects total expenditures for all City funds of \$4,983,081.

Adoption of the Annual Budget is the most important policy action of the City Council each year. The document serves as a means to allocate resources to a variety of City programs and priorities; to protect the community's physical security; enhance the community's quality of life, and maintain and develop the City's facilities and infrastructure.

This policy document represents our continued commitment to prudent fiscal management, effective service delivery and to providing our citizens with an affordable quality of life. Once adopted by the Council the budget establishes the direction for all City government programs and services for the coming year. It represents the consensus of Council's direction and staff recommendations on how to best accomplish Council goals and respond to highest priority community needs with available resources.

The 2016 budget was a challenge for the City's Management Team and Council to develop because of state aid restrictions and new debt coming onto the tax roll. These new budget considerations also have the City looking at reduced funding through the expenditure restraint program in 2017 because of the low Consumer Price Index (CPI) of .04% for expenditures in the prior year. Amery was able to meet this challenge and qualify for the State's expenditure restraint program in 2017 by utilizing new provisions available for shared services; thus continuing to provide fiscally responsible budgeting while being able to continue the high quality services for its citizenry.

One new addition to the 2016 Budget is the City's Capital Improvement Plan (CIP) being incorporated into the budget document. The CIP was first adopted in 2011 providing the City with a plan to address long term capital expenditures. Amery's plan is to project capital expenditures out to a 5-year time frame. This portion of the budget is flexible so the City can address the most important needs first. During the 2016 fiscal year the City will be reviewing and fine-tuning this plan to improve the City's financial standing in the future.

## **Key Budget Items and Policy Decisions in 2016 Budget**

### *General Fund*

The City's General Fund will see a slight increase in the property tax rate for 2016 due to added debt service related to a long-term capital outlays and the purchase of industrial park land. Overall the City's tax rate at this time is sufficient to provide services to the community barring no changes to the property tax structure in the future by the Wisconsin Legislature in 2016, which would affect the City's future budgets in subsequent years.

The 2016 Budget has several Capital Projects, Equipment Purchases and Funds dedicated to Long-Term Capital Improvement Programs. A completed list of specific items in the 2016 budget can be found in the 2016 Capital Expenditures section in the budget document. It provides some further detail on some of the more important projects and expenditures.

### *Overview of Specific Budget Items in General Fund*

- Increase in Council Wages by \$400 a year. Last increased 15 years ago and will take effect after the next election cycle for Alderman. The need for the increased compensation is due to increased complexity of city projects, which results in additional meetings. The increase in Council salary is very small compared to the time the Council Members put into the work they perform.
- Public Works Department is replacing a two of its mowers that are beginning to cost the City increased maintenance costs.
- Replacement of Tasers and portable radios for the Amery Police Department originally purchased by in full or part by grant funding.
- Two Solar LED Pedestrian Signs are to be installed at the crosswalk on South 46 by McDonalds.
- In the 2016 budget the City is budgeting \$15,000 for its portion of the airboat to be utilized by the Amery Fire Department. The cost of this project is allocated to the City and the Towns based on assessed value. The total breakdown of cost per entity is identified in the chart listed below. The cost allocation does take into account the \$9,000 raised by the volunteers in the department and only shows cost related to Fire Department Funding Entities for this 2017 purchase.

Entity	Percentage Share	Breakdown 2017
Amery	37.65%	\$33,275.07
Lincoln	46.08%	\$40,725.50
Alden	10.68%	\$9,438.98
Blackbrook		\$4,940.44
	100.00%	\$88,380.00

*Management Analyst Position*

2016 will see the extension of the Management Analyst position to complete several special projects. The position was created as a one-year term in 2015 but with the position staggering two budget cycles the City along with special project funding from outside sources made it possible to extend the position another six months. The original funding for the City’s portion of this position came from funds normally used paying consultants to complete the project and allocation of funds from the City’s Utility funds.

Two signification projects to be completed by the advent of the position include a Water Recreation Study and a Housing Study. Each of these two projects will have significant policy and budget impact for the City and other community organizations as we look to future planning.

*Garbage Rate Increase*

The City of Amery’s Garbage Rates last increased in the late 1990’s, so it’s been almost 20 years since Waterman’s Sanitation has asked to increase rates. Waterman’s Sanitation request is being approved by the City at \$3.50 per quarter for per container in 2016. There also will be a charge for additional items a resident may place at the curb.

The City will also be implementing a new contract with Waterman’s Sanitation to better outline responsibilities of the parties.

*Utilities*

Water rates will increase 3% in the second quarter of 2016. The City will request a simplified rate increase through the Public Service Commission (PSC). The rate increase is needed because of the increased costs and regulations associated with providing the service. As the aging infrastructure needs upgrading and in most cases is at the end of its useful life, it’s important to keep the water fund financially solid to deal with these challenges as they arise.

As with the water utility, the City’s wastewater system is showing its age, which puts additional strain on the wastewater treatment facility. In the coming year the City will be employing some trenchless technology related to lining sewer lines and manholes to eliminate groundwater infiltration. Use of this technology will help prolong the need for expensive additions to the treatment facility.

In 2015 the wastewater treatment plant experienced high flow with the more than normal amount of rain received. The additional water put the plant at near capacity several times during the year. To deal with this the City will continue to replace and line manholes and lines in order to reduce the amount of infiltration into the system. The City will also be working on the removal of any sump pump that goes into the sewer system as part of a strategy to reduce the amount impacting the plant. Utilizing the City's Ordinance prohibiting sump pumps from discharging into the sewer system we will identify the homes with such pumps and order them disconnected. The residents will then plumb the pumps to discharge on the ground versus into the system. These measures are sure to save the City's resident's cost related to expensive upgrades at the wastewater treatment plant.

The Flag Pole Park sewer lift station will be replaced in 2016. In 2014 and 2015 the lift station had more calls for service and repairs due to high water and for equipment failure. This lift station is one of the oldest in the system and should be replaced by the end of 2016.

#### *TID's*

The City of Amery has three Tax Increment Districts (5, 6, and 7 as they are numbered) in locations designed to encourage economic development in the City. In 2016 TID 5 and 7 will transfer funds to TID 6 to assist with the construction of a parking lot in Amery's downtown.

#### **Conclusion**

Amery is more than just a group of people who happen to live in the same City. We are a strong, proud and thriving community that embraces the future and takes on the challenges of tomorrow, whatever they may be. The goals upon which our budget is established have enabled us to continue providing core services that our citizens greatly deserve. We are a safe community with caring neighbors and quality City services. Moving forward into the future together, our community will continue to be the place you are proud to call home.

In presenting the budget to the Council, I would like to acknowledge and express appreciation to the Department Heads and Staff for their willingness to submit realistic budget requests and to develop alternatives to meet the Council priorities. I would also like to thank the City Council for its adoption of new financial policies and its prudent financial guidance that has resulted in the 2016 budget.

Respectfully Yours,

*Darcy D. Long*

Darcy D. Long, City Administrator

## **City Council**

The City Council is the policy making body of the City. The City Council adopts ordinances, resolutions and budgets. The City Council appoints and supervised the City Administrator, who is responsible for the administration of all City affairs with the guidelines as established by the City Council.

The Mayor and six (6) Council Members serve on the City Council.

The City Council meets on the first Wednesday of each month at 5:00 p.m. at the Amery City in the Council Chambers located at 118 Center Street and citizens are welcome and encouraged to attend.

The City Council is interested in the needs of our citizens and provides the highest level of service possible within the framework of available funds. The Council is willing to provide any service for which the citizens are willing to pay.

## **City Administrator**

The City Administrator is the head of the administrative branch of the city government. The City Administrator is responsible to the City Council for directing the overall affairs of the City.

The City Administrator keeps the City Council informed and advised of financial matters of the City. The Administrator is also responsible for the preparation of the annual budget and the administration of the budget when it is adopted by the City Council.

The Administrator is employed to supervise the work of all departments of the City. Also, a part of the Administrator's duties is administering the day-to-day business of the City.

Citizens



Mayor and  
City Council



Boards and  
Commissions and  
City Administrator



Employees

**City of Amery**  
**General (100) Fund Revenues**

		Budgeted 2015	Actual 2015	Proposed 2016
41110-000	General Property Taxes	\$ 1,125,084.00	\$ 1,125,084.00	\$ 1,083,499.00
41110-000	Property Tax Allocated To Debt Service	\$ 320,618.00	\$ 320,618.00	\$ 448,188.00
<b>Totals</b>		<b>\$ 1,445,702.00</b>	<b>\$ 1,445,702.00</b>	<b>\$ 1,531,687.00</b>

**Other Tax Revenue**

41300-000	Pymts In Lieu of Taxes	\$ 30,500.00	\$ 32,211.00	\$ 32,211.00
41140-000	Mobile Home Taxes	\$ 37,000.00	\$ 34,000.00	\$ 34,000.00
41310-000	Taxes-Regulated Utility	\$ 88,306.00	\$ 88,306.00	\$ 88,306.00
41400-000	Motel Room Tax	\$ 10,500.00	\$ 16,500.00	\$ 16,500.00
41640-000	NSF Service Charge	\$ 50.00	\$ 50.00	\$ 50.00
<b>Totals</b>		<b>\$ 166,356.00</b>	<b>\$ 171,067.00</b>	<b>\$ 171,067.00</b>

**Special Assessment Revenue**

42100-000	Assm't Rev. Staffenson	\$ 2,321.00	\$ 2,321.00	\$ 2,237.00
42450-000	Ass't Rev-Birch Street	\$ 378.00	\$ 378.00	\$ 378.00
<b>Totals</b>		<b>\$ 2,699.00</b>	<b>\$ 2,699.00</b>	<b>\$ 2,615.00</b>

**Intergovernmental Revenue**

43410-000	Shared Revenues	\$ 537,767.00	\$ 537,767.00	\$ 537,375.00
43411-000	Expenditure Restraint Program	\$ 60,954.00	\$ 60,954.00	\$ 65,220.00
43412-000	Exempt Computers-State Aid	\$ 5,280.00	\$ 4,790.00	\$ 4,500.00
43413-000	Chargeback of Rescinded Taxes	\$ -	\$ -	\$ 15,068.00
43420-000	Fire Insurance-2 % Dues	\$ 7,700.00	\$ 7,700.00	\$ 7,700.00
43520-000	Police Training Grants	\$ 1,600.00	\$ 1,600.00	\$ 1,600.00
43522-000	State Aid-Ambulance	\$ 30,000.00	\$ 30,000.00	\$ 20,000.00
43530-000	Local Transportation Aids	\$ 198,046.00	\$ 198,046.00	\$ 196,269.00
43540-000	Tank Inspections	\$ -	\$ 387.00	\$ 400.00
47451-000	Admin Expense TID #5-Transfers From	\$ 10,000.00	\$ 10,000.00	\$ 12,500.00
<b>Totals</b>		<b>\$ 851,347.00</b>	<b>\$ 851,244.00</b>	<b>\$ 860,632.00</b>



### Public Charges For Services Revenue

46110-000	License Publication Fees	\$ 600.00	\$ 700.00	\$ 700.00
46120-000	Sale of Material & Supplies	\$ 1,200.00	\$ 9,000.00	\$ 7,000.00
46140-000	Special Assessment Report Fees	\$ 1,200.00	\$ 2,400.00	\$ 2,825.00
46150-000	Advertising Revenue	\$ 500.00	\$ 500.00	\$ 1,000.00
46210-000	Law Enforcement Fees	\$ 150.00	\$ 100.00	\$ 100.00
46220-000	Fire Department Revenues	\$ 1,275.00	\$ 1,680.00	\$ 1,600.00
46230-000	License Plate Division	\$ 3,000.00	\$ 3,000.00	\$ 3,000.00
46240-000	Amery Police Dept. Counter Fees	\$ 1,200.00	\$ 1,200.00	\$ 1,200.00
46250-000	Amery Police Dept. Paper Services	\$ 475.00	\$ 475.00	\$ 500.00
46260-000	Amery Police Dept. Report Requests	\$ 130.00	\$ 150.00	\$ 150.00
46270-000	Amery PD. Dept. Worthless Checks	\$ 25.00	\$ 25.00	\$ 25.00
46310-000	Private Parking Lot Maintenance	\$ 500.00	\$ 4,000.00	\$ 4,000.00
46311-000	Public Works Other Revenue	\$ 1,500.00	\$ 1,500.00	\$ 1,500.00
46320-000	Sidewalk/Curb & Gutter Maint.	\$ 250.00	\$ 250.00	\$ 250.00
46340-000	Airport Revenues	\$ 16,000.00	\$ 24,000.00	\$ 24,000.00
46341-000	Airport Fuel Sales	\$ 3,000.00	\$ 3,000.00	\$ 3,000.00
46410-000	Property Cleanup. Mowing ETC.	\$ 100.00	\$ 244.00	\$ 150.00
46421-000	Refuse Penalties	\$ 600.00	\$ 1,200.00	\$ 1,200.00
46422-000	Landfill Fee	\$ 5,000.00	\$ 6,200.00	\$ 6,000.00
46424-000	Garbage Administrative Fee	\$ 7,225.00	\$ 7,500.00	\$ 7,500.00
46440-000	Weed & Nuisance Control	\$ 2,500.00	\$ 500.00	\$ 500.00
46800-000	City Crew Work Hours	\$ 300.00	\$ 300.00	\$ 300.00
<b>Totals</b>		<b>\$ 46,730.00</b>	<b>\$ 67,924.00</b>	<b>\$ 66,500.00</b>

### Intergovernmental Charges for Service Revenues

47320-000	Public Safety/Dam Maint (Lincoln)	\$ 3,000.00	\$ 3,000.00	\$ 3,000.00
47321-000	Fire Protection Services	\$ 131,000.00	\$ 162,340.00	\$ 150,000.00
47322-000	Town of Lincoln and Alden Loan Payment	\$ 74,121.00	\$ -	\$ -
47400-000	Utility Office Rent	\$ 18,000.00	\$ 18,000.00	\$ 18,000.00
47410-000	Utility Equipment Rental	\$ 6,000.00	\$ 6,000.00	\$ 6,000.00
<b>Totals</b>		<b>\$ 232,121.00</b>	<b>\$ 189,340.00</b>	<b>\$ 177,000.00</b>



## Library (250) Fund Revenue

		Budgeted 2015	Actual 2015	Proposed 2016
41110-000	Property Tax Appropriations (100)	\$ 187,183.00	\$ 187,183.00	\$ 187,213.00
43501-000	Act 150 (250)	\$ 158,605.00	\$ 158,605.00	\$ 164,452.00
48910-000	Library Fines (250)	\$ -	\$ -	\$ 10,000.00
<b>Totals</b>		<b>\$ 345,788.00</b>	<b>\$ 345,788.00</b>	<b>\$ 361,665.00</b>

## TID#6 (410) Fund Revenue

41120-000	Tax Increments	\$ 183,737.00	\$ 207,619.00	\$ 207,000.00
49200-000	Transfer In from TID #5	\$ 107,046.00	\$ 107,046.00	
49210-000	Transfer In from TID #7	\$ 10,000.00	\$ 10,000.00	
<b>Totals</b>		<b>\$ 300,783.00</b>	<b>\$ 324,665.00</b>	<b>\$ 207,000.00</b>

## TID #5 (450) Fund Revenue

41120-000	Tax Increments	\$ 158,046.00	\$ 184,581.00	\$ 184,500.00
48110-000	Interest on Investments	\$ -	\$ -	\$ -
<b>Totals</b>		<b>\$ 158,046.00</b>	<b>\$ 184,581.00</b>	<b>\$ 184,500.00</b>

## TID #7 (420) Fund Revenue

41120-000	Tax Increments	\$ 59,164.00	\$ 68,736.00	\$ 68,700.00
<b>Totals</b>		<b>\$ 59,164.00</b>	<b>\$ 68,736.00</b>	<b>\$ 68,700.00</b>

## Capital Projects (570) Fund Revenue

43411-999	Use of Machinery Fund Public Works Truck	\$ 15,000.00	\$ 15,000.00	\$ -
55110-810	Library Fines CIP	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00
41100-000	Revenue From General Fund	\$ 87,416.00	\$ 84,416.00	\$ 78,000.00
48300-000	Sale of City Property	\$ 3,000.00	\$ 3,000.00	\$ 3,000.00
48700-000	Revenue from Utilities	\$ 9,000.00	\$ 9,000.00	\$ 1,500.00
49222-000	Community Club and AEDC	\$ 8,000.00	\$ 8,000.00	\$ -
48620-000	Use of Fund Balance General Fund	\$ 23,000.00	\$ 23,000.00	\$ -
<b>Totals</b>		<b>\$ 155,416.00</b>	<b>\$ 152,416.00</b>	<b>\$ 92,500.00</b>

## Water (610) Fund Revenue

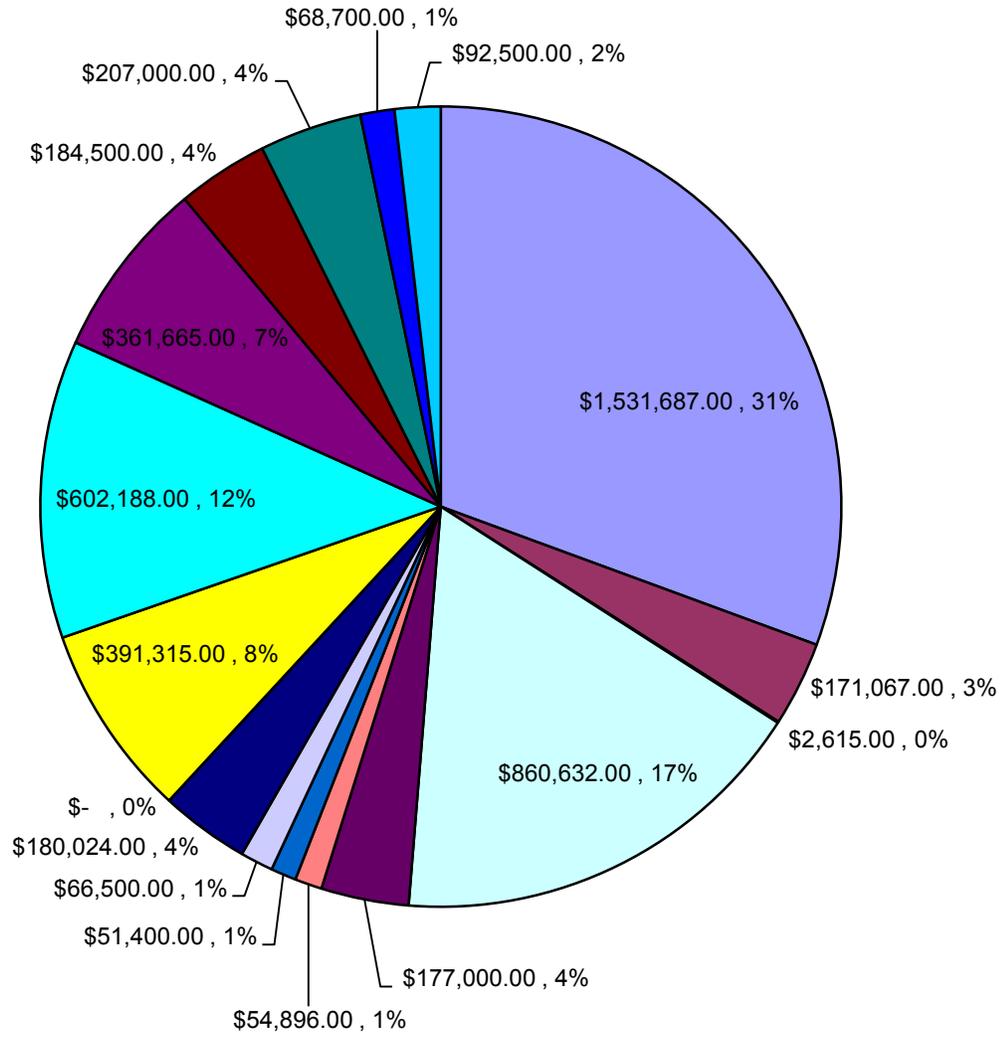
		Budgeted 2015	Actual 2015	Proposed 2016
46450-460	Water Service - Residential Revenue	\$ 146,217.00	\$ 133,502.00	\$ 141,633.00
46450-461	Water Service - Commercial Revenue	\$ 73,129.00	\$ 51,925.00	\$ 54,285.00
46450-462	Water Service - Private Fire Protection	\$ 8,304.00	\$ 8,464.00	\$ 8,591.00
46450-463	Water Service - Public Fire Protection	\$ 152,000.00	\$ 141,778.00	\$ 141,778.00
46450-464	Water Service - Public Authority Rev	\$ 19,427.00	\$ 18,189.00	\$ 19,671.00
46450-465	Water Service - Industrial Revenue	\$ 16,000.00	\$ 22,774.00	\$ 23,809.00
46450-470	Water Service - Penalties	\$ 950.00	\$ 875.00	\$ 929.00
46450-419	Interest on Investments	\$ 200.00	\$ 200.00	\$ 200.00
46460-000	Lincoln St. East Special Assessment-Water	\$ 1,259.00	\$ 2,330.99	\$ 419.00
<b>Totals</b>		<b>\$ 417,486.00</b>	<b>\$ 380,037.99</b>	<b>\$ 391,315.00</b>

## Sewer (620) Fund Revenue

46460-619	Sewer Service - Unmetered Resident	\$ 3,774.00	\$ 3,920.00	\$ 4,000.00
46460-621	Sewer Service - Residential Revenues	\$ 351,900.00	\$ 333,138.00	\$ 334,000.00
46460-622	Sewer Service - Commercial Revenues	\$ 183,600.00	\$ 132,866.00	\$ 133,000.00
46460-623	Sewer Service - Industrial Revenues	\$ 49,667.00	\$ 74,505.00	\$ 75,000.00
46460-624	Sewer Service - Public Authority Rev	\$ 43,860.00	\$ 38,648.00	\$ 39,000.00
46460-631	Sewer Service - Forfeited Disct-Penalties	\$ 2,550.00	\$ 4,135.00	\$ 4,500.00
46460-635	Sewer Service-Misc. Operation Rev	\$ 300.00	\$ 300.00	\$ 300.00
48110-419	Interest on Investments - Interest Income	\$ 600.00	\$ 600.00	\$ 600.00
12670-124	Ass't Griffin Street Lift Station	\$ 6,069.00	\$ 6,069.00	\$ 11,369.00
46461-000	Lincoln St. East Special Assessment-Sewer	\$ 1,179.00	\$ 1,179.00	\$ 419.00
<b>Totals</b>		<b>\$ 643,499.00</b>	<b>\$ 595,360.00</b>	<b>\$ 602,188.00</b>



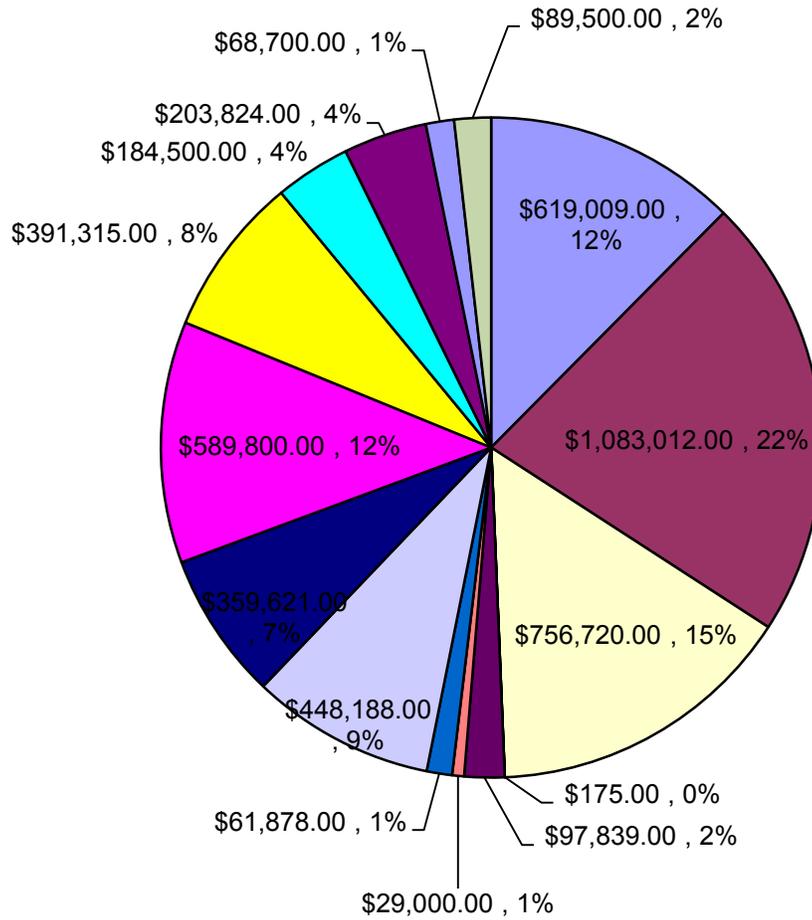
## Amery Total Revenues Summary



- |   |                               |
|---|-------------------------------|
| ■ (100) General Fund                    | ■ Other Taxes                 |
| □ Special Assessments                   | □ Intergovernmental Revenues  |
| ■ Intergovernmental Charges For Service | ■ License and Permits         |
| ■ Fines, Forfeits & Penalties           | □ Public Charges for Services |
| ■ Miscellaneous                         | ■ Other Financing             |
| ■ (610) Water                           | ■ (620) Sewer                 |
| ■ Library                               | ■ (450) TID#5                 |
| ■ (410) TID#6                           | ■ (420) TID#7                 |
| ■ (570) Capital Projects                |                               |



## Amery All Funds Summary



- |                                     |                                |
|-------------------------------------|--------------------------------|
| ■ (100) General Government          | ■ Public Safety                |
| □ Public Works                      | □ Health and Human Services    |
| ■ Culture, Recreation and Education | ■ Conservation and Development |
| ■ Rainy Day Fund                    | □ (350) Debt Service           |
| ■ Library                           | ■ (620) Sewer                  |
| ■ (610) Water                       | ■ (450) TID# 5                 |
| ■ (410) TID#6                       | ■ (420) TID#7                  |
| ■ (570) Capital Projects            |                                |



**Detailed Budget Request  
General Government Continued**

		Budgeted 2015	Actual 2015	Proposed 2016
<b>Mayor</b>				
51410-110	Mayor - Salaries	\$ 9,000.00	\$ 7,125.00	\$ 9,000.00
51410-131	Mayor Emp Ben. FICA	\$ 558.00	\$ 450.00	\$ 558.00
51410-132	Mayor Emp Ben. Medicare	\$ 131.00	\$ 105.00	\$ 131.00
51410-310	Mayor - Office Supplies	\$ 50.00	\$ 50.00	\$ 50.00
51410-320	Mayor Publictns/Subsc/Dues	\$ 200.00	\$ 550.00	\$ 500.00
51410-330	Mayor Travel/Education	\$ 750.00	\$ 750.00	\$ 2,500.00
<b>Subtotal</b>		<b>\$ 10,689.00</b>	<b>\$ 8,280.00</b>	<b>\$ 12,739.00</b>
<b>Clerk-Treasurer</b>				
51420-110	Clerk - Treasurer - Salaries	\$ 163,854.00	\$ 163,854.00	\$ 168,221.00
51420-130	Clerk-Treasurer Employee Benefits	\$ 43,181.00	\$ 45,000.00	\$ 46,200.00
51420-131	Clerk- Treasurer Emp. Ben. FICA	\$ 9,170.00	\$ 9,170.00	\$ 9,415.00
51420-132	Clerk- Treasurer Emp. Ben. Medicare	\$ 2,144.00	\$ 2,144.00	\$ 2,201.00
51420-133	Clerk-Treasurer Emp. Ben. Retire	\$ 11,149.00	\$ 11,149.00	\$ 11,775.00
51420-310	Clerk-Treasurer Office Supplies	\$ 750.00	\$ 750.00	\$ 750.00
51420-320	Clerk-Treasurer Publictns/Subsc/Dues	\$ 4,500.00	\$ 3,700.00	\$ 3,800.00
51420-330	Clerk-Treasurer Travel/Education	\$ 10,000.00	\$ 9,000.00	\$ 12,500.00
51420-340	Clerk-Treasurer Op. Supp. & Expense	\$ 1,500.00	\$ 1,400.00	\$ 1,500.00
51430-340	General Oper. Suppl. Op.Supp. & Expen	\$ 2,500.00	\$ 2,500.00	\$ 2,500.00
<b>Subtotal</b>		<b>\$ 248,748.00</b>	<b>\$ 248,667.00</b>	<b>\$ 258,862.00</b>
<b>Elections</b>				
51440-110	Elections Salaries	\$ 6,000.00	\$ 4,435.00	\$ 8,000.00
51440-130	Elections Employee Benefits	\$ 268.00	\$ 250.00	\$ 150.00
51440-131	Elections Emp. Ben. FICA	\$ 235.00	\$ 198.00	\$ 250.00
51440-132	Elections Emp. Ben. MEDIC	\$ 55.00	\$ 45.00	\$ 75.00
51440-210	Elections Professional Services	\$ 1,383.00	\$ 1,383.00	\$ 2,766.00
51440-310	Elections Office Supplies	\$ 25.00	\$ 25.00	\$ 35.00
51440-320	Elections Publictns/Subsc/Dues	\$ 175.00	\$ 725.00	\$ 750.00
51440-330	Elections Travel and Education	\$ 250.00	\$ 56.00	\$ 1,000.00
51440-340	Elections Op. Supp. & Expense	\$ 150.00	\$ 768.00	\$ 3,600.00
<b>Subtotal</b>		<b>\$ 8,541.00</b>	<b>\$ 7,885.00</b>	<b>\$ 16,626.00</b>
<b>Special Accounting and Audit</b>				
51510-210	Professional Service	\$ 9,700.00	\$ 9,700.00	\$ 9,700.00
<b>Subtotal</b>		<b>\$ 9,700.00</b>	<b>\$ 9,700.00</b>	<b>\$ 9,700.00</b>







**Detailed Budget Request  
Public Safety Continued**

		Budgeted 2015	Actual 2015	Proposed 2016
<b>Building Inspections</b>				
52400-210	Bldg. Inspection Residential Pro. Service	\$ 5,000.00	\$ 7,500.00	\$ 5,000.00
52421-100	Bldg. Inspection Commercial Pro. Service	\$ 6,000.00	\$ 2,100.00	\$ 6,000.00
<b>Subtotal</b>		<b>\$ 11,000.00</b>	<b>\$ 9,600.00</b>	<b>\$ 11,000.00</b>
<b>General Government</b>				
52500-350	Dam Maintenance - Maint & Repairs	\$ 500.00	\$ 500.00	\$ 500.00
52600-220	Civil Defense Expenses - Electricity	\$ 100.00	\$ 100.00	\$ 100.00
<b>Subtotal</b>		<b>\$ 600.00</b>	<b>\$ 600.00</b>	<b>\$ 600.00</b>
<b>Public Safety Totals</b>		<b>\$ 1,001,103.00</b>	<b>\$ 1,124,226.00</b>	<b>\$ 1,083,012.00</b>

**Detailed Budget Request  
Public Works**

		Budgeted 2015	Actual 2015	Proposed 2016
<b>Health and Safety</b>				
53405-330	Health & Safety - Travel	\$ 100.00	\$ 100.00	\$ 500.00
53405-340	Health & Safety - Op. Supp & Expenses	\$ 2,000.00	\$ 3,902.00	\$ 2,000.00
53405-390	Health & Safety - Clothing	\$ 2,000.00	\$ 1,667.00	\$ 2,000.00
<b>Subtotal</b>		<b>\$ 4,100.00</b>	<b>\$ 5,669.00</b>	<b>\$ 4,500.00</b>
<b>Public Works</b>				
53410-110	Public Works - Payroll/Salaries	\$ 292,578.00	\$ 336,167.00	\$ 317,777.00
53410-130	Public Works Payroll Employee Benefits	\$ 31,206.00	\$ 29,287.00	\$ 33,578.00
53410-131	Public Works Payroll Emp. Ben FICA	\$ 20,904.00	\$ 18,066.00	\$ 22,491.00
53410-132	Public Works Payroll Emp. Ben Medicare	\$ 4,489.00	\$ 4,226.00	\$ 4,752.00
53410-133	Public Works Payroll Emp. Ben Retire	\$ 16,079.00	\$ 14,567.00	\$ 17,106.00
53410-330	Public Works Travel-Training	\$ 1,200.00	\$ 1,700.00	\$ 2,588.00
53411-340	Mach & Equip Oper Cost Op Supp Expen	\$ 7,000.00	\$ 7,000.00	\$ 7,000.00
53411-350	Mach & Equip Oper Cost Repair & Maint	\$ 12,000.00	\$ 12,000.00	\$ 12,000.00
53411-360	Mach & Equip Op Cost Vehicle Op & Maint	\$ 1,000.00	\$ 1,349.00	\$ 1,500.00
53411-999	Equipment Fund CIP	\$ 30,000.00	\$ 24,540.00	\$ -
53412-220	Garages & Sheds - Electricity	\$ 3,500.00	\$ 3,715.00	\$ 3,800.00
53412-221	Garages & Sheds Water and Sewer	\$ 800.00	\$ 865.00	\$ 950.00
53412-340	Garages & Sheds Op Supp Expen	\$ 23,000.00	\$ 29,723.00	\$ 25,000.00
53412-350	Garages & Shed Repair and Maintenance	\$ 3,500.00	\$ 573.00	\$ 3,500.00
<b>Subtotal</b>		<b>\$ 447,256.00</b>	<b>\$ 483,778.00</b>	<b>\$ 452,042.00</b>

















**Detailed Budget Request  
Library Fund**

		Budgeted 2015 (100)	Actual 2015 (100)	Proposed 2016 (250)
<b>Library (100)</b>				
55110-110	Library - Salaries	\$ 86,000.00	\$ 86,000.00	\$ 95,000.00
55110-130	Library - Employee Benefits	\$ 6,400.00	\$ 15,123.00	\$ 5,500.00
55110-131	Library - Emp Ben FICA	\$ 5,332.00	\$ 5,332.00	\$ 5,890.00
55110-132	Library - Emp Ben Medicare	\$ 1,247.00	\$ 1,247.00	\$ 1,378.00
55110-133	Library - Emp Ben Retire	\$ 5,848.00	\$ 5,848.00	\$ 6,270.00
55110-134	Library Retirement-EM	\$ 8,000.00	\$ 8,000.00	\$ 8,000.00
55110-135	Library Retirement-MS	\$ -	\$ -	\$ 6,025.00
55110-350	Library - Bldg. Sup & Maint	\$ 1,650.00	\$ 1,000.00	\$ 2,950.00
55110-220	Library-Electricity	\$ 26,000.00	\$ 2,888.00	\$ 24,000.00
55110-221	Library-Water & Sewer	\$ 2,800.00	\$ 3,544.00	\$ 3,200.00
55110-223	Library-Gas	\$ 18,000.00	\$ 6,734.00	\$ 15,000.00
55110-330	Library-Training/Meals/Mileage	\$ -	\$ -	\$ 5,000.00
55110-355	Library Condominium Fees	\$ 25,906.00	\$ 16,362.00	\$ 17,000.00
<b>Subtotal</b>		<b>\$ 187,183.00</b>	<b>\$ 152,078.00</b>	<b>\$ 195,213.00</b>
<b>Library (250)</b>				
55112-110	Act 150 Expenses - Salaries	\$ 80,826.00	\$ 83,053.00	\$ 78,000.00
55112-130	Act 150 Expenses-Employee Benefits	\$ 9,800.00	\$ 9,800.00	\$ -
55112-131	Act 150 Expenses - Emp Ben FICA	\$ 5,011.00	\$ 4,215.00	\$ 4,836.00
55112-132	Act 150 Expenses - Emp Ben Medicare	\$ 1,172.00	\$ 986.00	\$ 1,131.00
55112-133	Act 150 Expenses - Emp Ben Retire	\$ 5,496.00	\$ 3,470.00	\$ 4,841.00
55112-220	Act 150 Exp - Electricity	\$ -	\$ 18,352.00	\$ -
55112-222	Act 150 Exp - Telephone	\$ 3,100.00	\$ 3,197.00	\$ 3,600.00
55112-239	Act 150 ExpTravel/Education	\$ 1,000.00	\$ 250.00	\$ 750.00
55112-340	Act 150 Expenses - Op Supp & Expenses	\$ 21,000.00	\$ 27,387.00	\$ 37,750.00
55112-342	Act 150 Exp - Contract Salaries - Summer	\$ 2,000.00	\$ 1,840.00	\$ 1,500.00
55112-820	Act 150 Expenses - Materials - Print	\$ 19,200.00	\$ 20,444.00	\$ 22,000.00
55112-830	Act 150 Expenses - Audio Visual/AV	\$ 10,000.00	\$ 10,118.00	\$ 10,000.00
<b>Subtotal</b>		<b>\$ 158,605.00</b>	<b>\$ 183,112.00</b>	<b>\$ 164,408.00</b>
<b>Library Fund Totals</b>		<b>\$ 345,788.00</b>	<b>\$ 335,190.00</b>	<b>\$ 359,621.00</b>

## Detailed Budget Request

### TID #5 (450) Fund

		Budgeted 2015	Actual 2015	Proposed 2016
TID #5 Fund				
56700-830	Economic Development Capitl Improv Admin	\$ 15,000.00	\$ 15,000.00	\$ 12,500.00
56700-200	FMH-Unisource Incentive Payment	\$ 11,000.00	\$ 11,000.00	\$ 11,000.00
56700-210	Economic Development Amery EDC	\$ 15,000.00	\$ 15,000.00	\$ 15,000.00
56700-220	Economic Development Op. Supp & Expense	\$ -	\$ -	\$ 5,000.00
Subtotal		\$ 41,000.00	\$ 41,000.00	\$ 43,500.00
TID #5 Debt Service				
58100-000	Stower Industrial Park Project-Principle	\$ 54,733.00	\$ 54,733.00	\$ -
58200-000	Stower Industrial Park Project-Interest	\$ 30.00	\$ 30.00	\$ -
59200-000	Transfer to TID#6	\$ 107,046.00	\$ 107,046.00	\$ 141,000.00
Subtotal		\$ 161,809.00	\$ 161,809.00	\$ 141,000.00
TID #5 Fund Totals		\$ 202,809.00	\$ 202,809.00	\$ 184,500.00

## Detailed Budget Request

### TID #6 (410) Fund

		Budgeted 2015	Actual 2015	Proposed 2016
TID #6 Fund				
56600-230	Chet's Incentive Payment	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00
56700-230	Memory Care Incentive Payment	\$ 95,763.00	\$ 97,888.12	\$ 98,000.00
56700-420	Economic Development Dev. Agreement	\$ -	\$ -	\$ 5,000.00
Subtotal		\$ 100,763.00	\$ 102,888.12	\$ 108,000.00
TID #6 Debt Service				
58100-000	Principle Payments	\$ 76,625.00	\$ 76,625.00	\$ 75,422.00
58200-000	Interest & Paying Agent Chg.	\$ 25,899.00	\$ 25,899.00	\$ 20,402.00
Subtotal		\$ 102,524.00	\$ 102,524.00	\$ 95,824.00
TID #6 Fund Totals		\$ 203,287.00	\$ 205,412.12	\$ 203,824.00



**Detailed Budget Request  
Water (610) Fund**

		Budgeted 2015	Actual 2015	Proposed 2016
<b>Water</b>				
53710-408	Taxes	\$ 75,500.00	\$ 88,306.00	\$ 88,306.00
53711-600	H2O - Supply 600	\$ 250.00	\$ 150.00	\$ 200.00
53711-605	H2O - Source Plant Maint	\$ 8,000.00	\$ 8,000.00	\$ 8,000.00
53712-622	Pumping - Power Purchased	\$ 19,500.00	\$ 18,400.00	\$ 19,500.00
53712-623	Pumping - Supplies & Expenses	\$ 150.00	\$ 150.00	\$ 150.00
53712-625	Pumping - Maint	\$ 200.00	\$ 200.00	\$ 200.00
53713-630	H2O Treat. Operation Labor	\$ -	\$ -	\$ -
53713-631	H2O Treat. - Chemicals	\$ 16,000.00	\$ 15,934.00	\$ 16,000.00
53713-632	H2O Treat. Op. Sup & Exp	\$ 3,000.00	\$ 3,000.00	\$ 3,000.00
53713-635	H2O Treat. - Maint	\$ 500.00	\$ 500.00	\$ 500.00
53714-640	Operation Labor Trans/Dist 640	\$ 70,958.00	\$ 23,732.00	\$ 25,000.00
53714-641	Trans. & Distrib. / Sup & Exp	\$ 700.00	\$ 3,893.00	\$ 1,500.00
53714-651	Trans. & Distrib. / Main Maint	\$ 10,500.00	\$ 3,944.00	\$ 5,250.00
53714-652	Trans. & Distrib. / Service Maint	\$ -	\$ 3,640.00	\$ 3,500.00
53714-653	Trans. & Distrib. / Meter Maint	\$ 1,000.00	\$ 100.00	\$ 500.00
53714-654	Trans. & Distrib. / Hydrant Maint	\$ 500.00	\$ 250.00	\$ 500.00
53714-655	Trans. & Distrib. / Other Maint	\$ 500.00	\$ 250.00	\$ 500.00
53721-901	H2O - Meter Read 901	\$ -	\$ 3,183.00	\$ -
53721-902	H2O Acct. & Coll Labor	\$ -	\$ 6,781.00	\$ -
53722-920	Gen. Admin./ Salaries	\$ 18,931.00	\$ 21,563.00	\$ 22,000.00
53722-921	Gen. Admin. / Office Sup. & Exp	\$ 2,500.00	\$ 750.00	\$ 2,500.00
53722-923	Gen. Admin./ Outside Services	\$ 5,500.00	\$ 5,361.00	\$ 5,400.00
53722-926	Gen. Admin. / Emp. Ben & Retire	\$ 36,000.00	\$ 16,133.00	\$ 17,000.00
53722-928	Gen. Admin. / Reg. Comm. Expense	\$ 300.00	\$ 360.00	\$ 350.00
53722-930	Gen. Admin. Misc. Gen. Expense	\$ 9,300.00	\$ 5,000.00	\$ 7,000.00
53722-933	Gen. Admin. / Transportation	\$ 1,000.00	\$ 1,000.00	\$ 1,500.00
53722-935	Gen. Admin. /Maint. Gen. Plant	\$ 2,250.00	\$ 2,338.00	\$ 2,300.00
57000-000	Capital Equipment CIP	\$ 40,396.00	\$ 40,000.00	\$ 56,234.00
53723-000	Water Capital Equipment Fund	\$ 6,875.00	\$ -	\$ 750.00
53730-000	Website Development	\$ 2,500.00	\$ 2,500.00	\$ 474.00
53710-825	IT Professional Services	\$ -	\$ -	\$ 750.00
53710-824	Employee Travel/Education	\$ -	\$ -	\$ 1,500.00
51960-000	Employee Wellness Program	\$ 500.00	\$ -	\$ -
53720-850	Employee Retirement Expense	\$ -	\$ -	\$ 4,000.00
<b>Subtotal</b>		<b>\$ 333,310.00</b>	<b>\$ 275,418.00</b>	<b>\$ 294,364.00</b>
<b>Water Debt Service</b>				
58200-000	Payments on Long-Term Debt	\$ 61,750.00	\$ 61,750.00	\$ 75,677.00
58200-427	Interest and Paying Agent Chg. Int. L-T Debt	\$ 22,426.00	\$ 22,426.00	\$ 21,274.00
<b>Subtotal</b>		<b>\$ 84,176.00</b>	<b>\$ 84,176.00</b>	<b>\$ 96,951.00</b>
<b>Water Fund Totals</b>		<b>\$ 417,486.00</b>	<b>\$ 359,594.00</b>	<b>\$ 391,315.00</b>

**Detailed Budget Request  
Sewer (620) Fund**

		Budgeted 2015	Actual 2015	Proposed 2016
<b>Sewer</b>				
53710-408	Plant Op/Maint - Taxes	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00
53710-820	Plant Op/Maint - Supervision & Labor	\$ 110,333.00	\$ 116,443.00	\$ 120,750.00
53710-821	Plant Op/Maint - Power for Pumping	\$ 6,700.00	\$ 4,628.00	\$ 6,600.00
53710-822	Plant Op/Maint - Power-Aeration Equip	\$ 40,000.00	\$ 43,764.00	\$ 45,000.00
53710-823	Plant Op/Maint - Chemicals	\$ 5,000.00	\$ 1,500.00	\$ 5,000.00
53710-826	Plant Op/Maint - Outside Testing Service	\$ 9,500.00	\$ 8,276.00	\$ 9,000.00
53710-827	Plant Op/Maint - Operating Supplies-Exp	\$ 10,000.00	\$ 8,616.00	\$ 9,000.00
53710-828	Plant Op/Maint - Transportation Exp.	\$ 4,000.00	\$ 3,167.00	\$ 3,500.00
53710-831	Plant Op/Maint - Maint-Sewage Coll Sy	\$ 21,000.00	\$ 17,556.00	\$ 19,000.00
53710-832	Plant Op/Maint - Maint -Coll Pumping Equip	\$ 3,000.00	\$ 12,238.00	\$ 3,500.00
53710-833	Plant Op/Maint - Maint-Trmt & Disp Eq	\$ 19,000.00	\$ 9,444.00	\$ 19,000.00
53710-834	Plant Op/Maint - Maint-Gen Plt St/Eq	\$ 500.00	\$ 400.00	\$ 400.00
53710-835	Plant Op/Maint - Biosol Fac/Proc Exp	\$ 92,000.00	\$ 92,500.00	\$ 92,500.00
53710-844	Sewer Share of Meter Maint	\$ 500.00	\$ 500.00	\$ 500.00
53710-850	Sewer Admin Salaries	\$ 18,931.00	\$ 17,776.00	\$ 18,000.00
53720-851	General Admin Expen. Office Supplies	\$ 1,000.00	\$ 330.00	\$ 2,500.00
53720-852	General Admin Expen. Outside Ser. Emp.	\$ 5,150.00	\$ 5,150.00	\$ 5,100.00
53720-854	General Admin. Expen. Empry Pension/Ben.	\$ 43,199.00	\$ 39,100.00	\$ 41,000.00
53720-855	General Admin. Expen. Reg. Comm/Exp	\$ 750.00	\$ -	\$ -
53720-856	General Admin. Expen. Misc. Gen Exp.	\$ 8,000.00	\$ 9,826.00	\$ 8,500.00
58300-000	Sewer Equipment and Repair Fund	\$ 47,118.00	\$ -	\$ -
56730-000	Website Development	\$ 2,500.00	\$ 2,500.00	\$ 475.00
53710-824	Employee Travel/Education	\$ -	\$ -	\$ 1,500.00
53710-825	IT Professional Services	\$ -	\$ -	\$ 750.00
51960-000	Capital Equipment	\$ 1,875.00	\$ -	\$ 750.00
51960-810	Sewer CIP Equipment/Repair	\$ -	\$ -	\$ 163,475.00
53720-850	Sewer CIP-Employee Retire Expense			\$ 4,000.00
<b>Subtotal</b>		<b>\$ 460,056.00</b>	<b>\$ 403,714.00</b>	<b>\$ 589,800.00</b>
<b>Sewer Debt Service</b>				
58200-000	Payments on Long-Term Debt	\$ 178,772.00	\$ 178,772.00	
58200-427	Interest & Paying Agent Chg-Int on L-T Debt	\$ 4,671.00	\$ 4,671.00	\$ -
<b>Subtotal</b>		<b>\$ 183,443.00</b>	<b>\$ 183,443.00</b>	<b>\$ -</b>
<b>Sewer Fund Totals</b>		<b>\$ 643,499.00</b>	<b>\$ 587,157.00</b>	<b>\$ 589,800.00</b>

**City of Amery  
Annual Report  
2016 Consolidated Summary  
Revenues and Expenditures  
All Funds**

	General	Library	Water	Sewer	TID#5	TID#6	TID#7	Capital Projects	Total
Proposed Revenues 2016	\$ 3,095,821.00	\$ 361,665.00	\$ 391,315.00	\$ 602,188.00	\$ 184,500.00	\$ 207,000.00	\$ 68,700.00	\$ 92,500.00	\$ 5,003,689.00
Total Funds Available	\$ 3,095,821.00	\$ 361,665.00	\$ 391,315.00	\$ 602,188.00	\$ 184,500.00	\$ 207,000.00	\$ 68,700.00	\$ 92,500.00	\$ 5,003,689.00
Proposed Expenditures 2016	\$ 3,095,821.00	\$ 359,621.00	\$ 391,315.00	\$ 589,800.00	\$ 184,500.00	\$ 203,824.00	\$ 68,700.00	\$ 89,500.00	\$ 4,983,081.00
Estimated Cash Balance 12/31/2016	\$ -	\$ 2,044.00	\$ -	\$ 12,388.00	\$ -	\$ 3,176.00	\$ -	\$ 3,000.00	\$ 20,608.00

# City of Amery

## Capital Expenditures

### FY 2016

Description	Fund	Cost	Funding Period
Library \$10,000	Contribution to Technology Fund	\$ 10,000.00	CIP
Police Vehicle	General Fund	\$ 5,000.00	CIP
Police Equipment (Radios. Tasers)	General Fund	\$ 14,500.00	2016
Public Works Department	General/Utility Fund Mowers	\$ 19,000.00	CIP
Fire Dept. (Air Boat)	General Fund, Towns	\$ 15,000.00	CIP
Public Works	Contribution to Equipment Fund	\$ 10,000.00	CIP
Employee Retirement Expense	GF and Utilities	\$ 25,500.00	CIP
LED PED Sign	General Fund	\$ 3,000.00	2016
<b>Total</b>		<u>\$ 102,000.00</u>	

*CIP-Stands For Capital Improvement Fund*

## City of Amery 2011-2016 Tax Rates

	<u>2012 BUDGET</u>	<u>2013 BUDGET</u>	<u>2014 BUDGET</u>	<u>2015 BUDGET</u>	<u>2016 BUDGET</u>
CITY TAX LEVY	\$1,602,689	\$1,632,552	\$1,632,552	\$1,720,301	\$1,796,900
Tax Levy Change:	\$32,375	\$29,863	\$0	\$87,749	\$76,599
Dollars	2.06%	1.86%	0.00%	5.37%	4.45%
Percentage					

ASSESSED VALUATION REDUCED BY TID	\$177,698,600	\$176,261,500	\$176,261,500	\$180,474,300	\$178,899,200
Change in Assessed Value:					
Dollars	\$4,693,700	(\$1,437,100)	\$0	\$4,212,800	(\$1,575,100)
Percentage	2.71%	-0.81%	0.00%	2.39%	-0.87%
MILL RATE (PER \$1,000 ASSESSED VALUATI (Rate applied on Property Tax Bill)	\$9.0191	\$9.2621	\$9.2621	\$9.5321	\$10.0442
Mill Rate Change:					
Change		\$0.24	\$0.00	\$0.27	\$0.51
Percentage	-0.63%	2.69%	0.00%	2.92%	5.37%

City Only					
Amery City Residence Valued at	\$100,000	\$100,000	\$100,000	\$100,000	\$100,000
City's Share of Property Taxes	\$901.91	\$926.21	\$926.21	\$953.21	\$1,004
Change in Taxes from Prior Year	(\$5.76)	\$24.30	\$0.00	\$27.00	\$51.21
Percentage Change	-0.63%	2.69%	0.00%	2.92%	5.37%

## Notice of Public Budget Hearing for the City of Amery FY 2016

NOTICE IS HEREBY GIVEN, That on December 2nd, 2015 at 5:00 PM at the Amery City Hall, the City Council will hold a public hearing on the proposed budget for 2016. The following is a summary of the proposed 2016 budget, a detailed account of the proposed budget may be inspected at the Amery City Hall.

<u>GENERAL FUND</u>	<u>2015 Budget</u>	<u>Proposed</u>	<u>Percentage Change</u>
<b>Expenditures and Other Uses:</b>			
General Government	556,431	619,009	
Public Safety	998,603	1,083,012	
Public Works	742,344	756,720	
Health and Human Services	200	175	
Culture, Recreation and Education	83,812	97,839	
Conservation and Development	9,000	29,000	
Rainy Day Fund	55,000	61,878	
Debt Service	488,761	448,188	
Total Expenditures	\$2,934,151	\$3,095,821	5.51%
<b>Revenues and Other Sources:</b>			
Taxes:			
General Property Taxes	\$ 1,445,702	\$ 1,531,687	5.95%
Other Taxes	166,756	171,067	
Special Assessments	2,699	2,615	
Intergovernmental	851,347	860,632	
Intergovernmental Charges for Services	232,121	177,000	
Licenses and Permits	44,996	54,896	
Fines, Forfeitures and Penalties	45,100	51,400	
Public Charges for Services	46,730	66,500	
Other Revenues	98,700	180,024	
Total Revenues	\$2,934,151	\$3,095,821	5.51%
<b>All Governmental</b>			
	<b><u>Property Tax Contribution</u></b>		
General Fund	\$ 1,531,687		
Library	187,213		
Capital Projects Fund	78,000		
Debt Service Funds	448,188		
Total	\$2,245,088		

# City of Amery General Obligation Debt Schedule for 2016 Budget

Project Use	2016 Principal Payment	2016 Interest Payment	Total Payment 2016
Landfill Remediation	\$ 24,459.00	\$ -	\$ 24,459.00
DPW/Fire Hall Building	\$ 126,378.00	\$ 7,899.00	\$ 134,277.00
Fire Truck	\$ 26,329.00	\$ 654.00	\$ 26,983.00
Fire Truck	\$ 80,000.00	\$ 64,270.00	\$ 144,270.00
Fire Truck	\$ 19,490.00	\$ 11,103.00	\$ 30,593.00
Golf Course Advance	\$ 20,297.00	\$ 17,824.00	\$ 38,121.00
Anderson Industrial Park	\$ 23,051.00	\$ 6,295.00	\$ 29,346.00
New Grader Lease	\$ 49,237.00	\$ 398.00	\$ 49,634.00
<b>General Fund Total</b>	<b>\$ 369,240.00</b>	<b>\$ 108,443.00</b>	<b>\$ 477,683.00</b>
Library Fund	\$ 23,731.00	\$ 4,316.00	\$ 28,047.00
TID #6	\$ 75,422.00	\$ 20,402.00	\$ 95,824.00
Water Utility	\$ 75,677.00	\$ 21,274.00	\$ 96,951.00
<b>All Funds Total</b>	<b>\$ 544,070.00</b>	<b>\$ 154,435.00</b>	<b>\$ 698,505.00</b>

Appendix A:  
**Capital Improvement Plan**

**City of Amery  
Capital Improvement Plan, 2016-2020**

**Introduction**

Continued capital investments are essential to the economic and social health of the Amery community. For example, modernizing operating systems guarantee reliability of the city's water and sanitation infrastructure. Assets such as snow removal equipment ensure that local businesses open and children reach school after winter storms. Updated safety equipment is vital to firefighters as they perform rescue operations and work to save homes and businesses. Replacing gear, such as portable radios and squad cars assures that the police can maintain order, both in emergencies and at community events.

Capital Improvement Plans (CIP) organize and budget for these capital assets to ensure that city services are dependable and budgets are financially sound. A capital asset is defined in this document as infrastructure or equipment worth more than \$1,000 and that have an expected useful life greater than one year. CIP safeguards against multiple large purchases at once and communicates city needs across departments and committees. Note that while the CIP is a roadmap for the direction of the city, priorities easily change as opportunities arise or when assets unexpectedly fail.

The City of Amery's CIP is a five year schedule that links city visions, projects and upgrades to actual revenue expenditures. This is the city's second CIP and updates for projects in the City of Amery's 2012-2017 CIP are included on the next page. The following pages outline the assets, including infrastructure maintenance projects, equipment replacements, and technological advances that were deemed necessary and important for purchase or replacement by the city administrator and city department directors during the next five fiscal years. Descriptions of these assets are organized by department and include a justification for purchase or replacement, an estimated cost in 2015 dollars, and a timeline for purchase. The final section outlines possible funding options.

Several pieces of information should be noted when reading this document and are as follows:

1. Capital Improvements for the Parks and Recreation Program will not be included to the CIP until 2017, after the update of the Parks and Recreation Master Plan.
2. The sale of used equipment will offset the cost of purchasing upgraded equipment. Furthermore, when purchasing new equipment, the future resale value should be considered for this purpose.
3. The Internal Revenue Service and several other agencies offer capital asset useful life expectancies. These are referred to throughout this document. However in collaboration with City Administration, each department head makes a cost-benefit calculation between replacing an asset and the opportunity costs of possible increased maintenance costs when deciding on the useful life of an asset.
4. Lastly, the CIP will be reviewed and refined by the Finance Committee. Yearly capital expenditures totals given in this document do not reflect actual future spending projections. Many of the proposed projects will be pushed out to a ten to fifteen year capital improvement program.

## CIP 2011-2017 Project Updates

<i>Asset</i>	<i>Department</i>	<i>Estimated Replacement Cost</i>	<i>Status</i>	<i>Year Completed</i>	<i>Actual Cost</i>	<i>Replacement</i>	<i>Notes</i>
<b>Squad Car/Crown Victoria</b>	Police Department	\$ 28,000.00	Completed	2012	\$ 23,045.50	Dodge Charger	-
<b>Squad Car/Crown Victoria</b>	Police Department	\$ 28,000.00	Completed	2013	\$ 29,020.00	Chevrolet Tahoe	-
<b>Squad Car/Crown Victoria</b>	Police Department	\$ 28,000.00	Completed	2014	\$ 26,128.00	Ford Explorer	-
<b>Squad Car/Tahoe</b>	Police Department	\$ 28,000.00	Completed	2015	\$ 27,457.50	Dodge Ram	-
<b>Police Garage</b>	Police Department	\$ 10,000.00	Not Finished	-	N/A	N/A	Added to CIP 2016-2020
<b>Interview Room Update</b>	Police Department	\$ 3,000.00	Completed	-	-	-	-
<b>Evidence room Update</b>	Police Department	\$ 1,500.00	Completed	-	-	-	-
<b>Car radios (1)</b>	Police Department	\$ 4,500.00	Completed	2015	\$ 10,200.00	Motorola XTL2500	Motorola, XTL 5000, replaced three instead of one, 2012-2015
<b>squad car cameras (2)</b>	Police Department	\$ 4,500.00	Not Completed	-	-	-	This was to start in 2017
<b>Mobile data computers (4)</b>	Police Department	\$ 13,500.00	Completed	2015	\$ 19,555.00	Replaced 4 computers instead of three	-
<b>New City Hall</b>	Administration	\$ 1,106,000.00	Not finished	-	N/A	-	Still looking into alternatives
<b>Renovation of Main Office</b>	Administration	\$ 258,000.00	Not Finished	N/A	N/A	N/A	Still looking into alternatives
<b>Radio Update</b>	Fire Department	\$ 152,000.00	Completed	-	-	-	FCC mandated, radios not replaced, but now are compliant
<b>New fire engine</b>	Fire Department	\$ 340,000.00	Completed	2013	\$ 433,726.00	Kenworth Chassis	-
<b>Snow Plow (3)</b>	Public Works	\$ 18,000.00	Completed	2014	\$ 12,000.00	Monroe Plows	Two snow plows replaced
<b>Scheduled Vehicle Trade-In (3)</b>	Public Works	\$ 38,501.00	Completed	2015	\$ 53,000.00	-	Actual Cost does not include trade-ins
<b>Pneumatic Boring Tool</b>	Public Works	\$ 8,900.00	Rebuilt	-	\$ 1,000.00	N/A	Rebuilt
<b>Dump/Plow Truck</b>	Public Works	\$ 100,000.00	Not Finished	-	-	-	Added to CIP 2016-2020
<b>Water Main Work</b>	Water	\$ 13,000.00	Completed	-	-	-	-
<b>Water System Mapping</b>	Water	-	Not finished	-	-	-	Added to CIP 2016-2020, estimate in the works
<b>Water Meter Replacement</b>	Water	\$ 73,000.00	Completed	2013	\$ 301,000.00	-	-
<b>Sandblasting of Clarifier</b>	Sanitation	\$ 25,000.00	Completed	-	-	-	-
<b>Flow Lining Sewer Pipers</b>	Sanitation	\$ 35,000.00	Started	2015	\$ 35,000.00	-	Added to CIP 2016-2020
<b>Sanitation Plant Update</b>	Sanitation	\$ 3,000,000.00	Not needed	-	-	-	See CIP 2016-2020
<b>Trailhead Pavilion</b>	Parks and Recreation	\$ 75,000.00	Completed	2012	-	-	Funds were fundraised
<b>Picnic Tables</b>	Parks and Recreation	\$ 6,000.00	Completed	-	-	-	Ongoing
<b>Replacement of Library Computers</b>	Library	\$ 1,500.00	Completed	-	-	-	Ongoing

## Administration

### 1. Ordinance Recodification

**Description:** City Administration proposes recodification of the city ordinances to correct contradictory language and procedures, reflect City Council policy, and align with current state statute and case law.

**Justification:** In 2004, the city had its ordinances codified by Allen J Harvey. Instead of carefully examining the city's ordinances and cross checking for compliance with state and federal law, the result of the process left the City of Amery with boilerplate or "canned" ordinances. Many ordinances and subsections have scarce relevance to City Council policies or desires. The municipal court occasionally experiences difficulty in prosecuting ordinance violations due to inconsistent and contradictory language.

**Cost:** \$7,000

**Expected Purchase Year:** 2017

### 2. Digitalization of City Documents

**Description:** City hall possesses a number of documents, including ordinances, minutes, maps and photos, some of which date to the founding of the city in 1887. The process of document digitalization includes scanning all of these archives and uploading them to the web. These documents would then be both searchable and available to the public if deemed appropriate. City residents and other interested parties could also find information related to current city ordinances and zoning practices.

**Justification:** The project of digitization would preserve the city's historical documents, many of which are deteriorating. Digitization would allow both City staff and the public to better utilize these and other City documents.

**Cost:** \$6,650

**Expected Purchase Year:** 2017

### 3. New City Hall or Complete Renovation of Current Facility

**Description:** The 2013 City Hall Facility Assessment recommended renovating part of the building or constructing a completely new facility. To renovate the main offices, conference room and restrooms, the estimated cost was \$258,000 while a new building with half of the current square footage is estimated at \$1,106,000.

**Justification:** City Hall was built in 1951 and an addition was added in 1978. It has housed various city departments including the Police Department, the Fire Department, and the Library during its lifespan and has approximately 8,050 square feet. Today the building only houses city administration, the municipal court, the council chambers, and a conference room. The layout of the building creates inefficiencies because of the amount of unused space. The building also needs numerous repairs and updating, which were described in detail in the 2013 Amery City Hall Facility Assessment. The two entrances to reach the main offices and the courts are also confusing to residents, who the staff redirects on a daily basis.

**Cost:** \$260,000-\$1,106,000

**Expected Purchase Year:** 2018

## Airport

### 1. Rotating Beacon and Towers

**Description:** The beacon is used to alert airplanes to the location of the airport and was installed in 1972 when the airport was built. The beacon itself was WWII military surplus and built on a windmill style tower, which was placed on land leased by the airport. The airport will replace the beacon and tower in 2016 and place the tower on airport owned land.

**Justification:** After fifty years, the seventy plus year old beacon and the tower that it rests on is due for a technology upgrade. The tower has become unstable while replacing parts is an unsafe proposition. Furthermore given the age of the beacon, replacement parts have become difficult to find.

**Cost:** \$1,000

**Expected Purchase Year:** 2017

### 2. Security Lighting

**Description:** There are currently three street lights at the airport for security purposes. The airport proposes installing street lighting at airport entrance and at the airport ramp.

**Justification:** The purpose of installing more street lighting at the airport is to increase security.

**Cost:** \$1,000

**Expected Purchase Year:** 2017

### 3. Airport Layout Plan

**Description:** An Airport Layout Plan (ALP) serves as a critical planning tool that depicts both existing facilities and planned development for an airport.

**Justification:** The current ALP is needs to be updated to prepare for future projects.

**Cost:** \$1,000

**Expected Purchase Year:** 2017

### 4. Snow Removal Equipment

**Description:** Federal funding for new snow removal equipment for the airport will most likely become available in 2019. The airport will likely coordinate with the Public Works Department to select a piece of equipment with the city providing five percent of the funding.

**Justification:** In 2014, the road grader that was used to remove snow at the airport unexpectedly failed. The snow removal equipment purchase in 2019 would replace that piece of equipment.

**Cost:** \$12,500

**Expected Purchase Year:** 2019

5. Snow Removal Equipment Storage Unit

**Description:** The airport proposes building storage shed after the purchase of snow removal equipment.

**Justification:** The airport would like to an onsite building to house their snow removal equipment, to shelter it from the elements.

**Cost:** \$13,333

**Expected Purchase Year:** 2020

6. Land Acquisition

**Description:** There are several pieces of property to the north and south of the airport that are important to future expansion. At the moment, these parcels of land are not for sale, nor are they expected to become available at any particular date. Nonetheless, the land acquisition is scheduled in the Airport Six Year Improvement Plan should the land become available.

**Justification:** Land acquisition is important to the expansion of the airport because the airport is landlocked and unable to grow should an opportunity present itself.

**Cost:** \$10,000 to \$100,000

**Expected Purchase Year:** Unknown

7. Terminal Building

**Description:** While the expected building date is in 2018, rebuilding of the terminal is another airport project that was included in the airport improvement plan, in case the project should became a viable option. This is a revenue producing project that would redevelop the current terminal to include a hanger, bathroom, a pilot's lounge and office with the objective of attracting a mechanic to the airport for transient pilots and their planes.

**Justification:** The current terminal building is outdated and the lounge is in need of improvements.

**Cost:** \$76,000

**Expected Purchase Year:** Unknown

8. Hanger Expansion

**Description:** The hanger expansion would build eight new hangers and a taxiway to the landing strip on the north side of the airport.

**Justification:** This was the last project included in the six year airport improvement plan. Movement on this project is not expected until the remaining available hangers are occupied. There are currently 11 hanger spaces still open at the original site and a new hanger has not been built during the past six years.

**Cost:** \$340,050.00

**Expected Purchase Year:** Unknown

## **Economic Development and Tourism Projects**

1. Groundwork for New Industrial Park

**Description:** In 2015, the City purchased land south of Amery to develop a new industrial park and TIF district. The city will use \$20,000 to lay the groundwork for development.

**Justification:** The funds will be used to rezone the property, survey for a street, and any legal fees.

**Cost:** 20,000

**Expected Project Year:** 2016

2. Billboard Repair and Replacement

**Description:** The city has two billboards north and south of town. The billboards were last updated in the 1990s and are in need of repair. Administration proposes updating and repairing the billboards in 2016.

**Justification:** The bill boards are an important part of the city's promotion strategy. Fresh billboards demonstrate that the town is committed to catering to travelers and believes that it can offer a number of attractions to tourists.

**Cost:** \$4,000

**Expected Purchase Year:** 2016

## Fire Department

### 1. Rescue Boat

**Description:** The Amery Fire Department's response zone covers approximately 2,500 acres of water, including lakes, wetlands, and low lands. In the past 15 years, the Fire Department has responded to 47 ice and water rescue calls. Currently the Fire Department has an inflatable zodiac and a boat borrowed from a local firefighter to conduct water rescues and recoveries. The Fire Department proposes the acquisition of an airboat, which is a multi-terrain vehicle, to enhance water rescue operation capabilities.

**Justification:** Currently ice and water rescues typically last between 45 and 90 minutes and thin ice rescues are limited by a 600 feet rescue rope. An airboat would reduce the amount of time needed for a water rescue and increase the capabilities of the fire department during an ice rescue. Additionally, an airboat can be loaded or unloaded at any location, eliminating the need for a landing. Lastly, the Fire Department commonly acquires boats from the public for water rescues, even though this presents a liability to the City.

**Cost:** \$98,000

**Expected Purchase Year:** 2017

**Expected Useful Life:** 30 Years

### 2. SCBA Systems Replacement

**Description:** A SCBA, or self-contained breathing apparatus, pack is a device is worn by rescue workers, firefighters, and others to provide breathable air in an "immediately dangerous to life or health" atmosphere. Each SCBA pack is equipped with a 30 minute carbon cylinder. The Fire Department has 18 full SCBA packs that were purchased in 2004. The Fire Department would like to start replacing two SCBA packs per year.

**Justification:** FFC recommends that SCBA packs be replaced after three National Fire Protection Association (NFPA) cycles which have already been completed. Replacing two SCBA packs per year will result in ten new packs by the end of 2020.

**Cost:** \$10,800 per year for two packs

**Expected Useful Life:** Three NFPA SCBA pack cycles

### 3. SCBA Spare Cylinder Replacement

**Description:** In addition to the 18 full SCBA packs, the Fire Department also has 30 spare 30 minute carbon cylinders which can replace cylinders in the SCBA packs when depleted.

**Justification:** A carbon cylinder life cycle is 15 years with routine hydro maintenance and the fire department's cylinders are due to be replaced. The Fire Department would start replacing six cylinders per year and on this timeline should replace the 30 cylinders in five years.

**Cost:** \$4,800 per year for six cylinders

**Expected Purchase Years:** 2016, 2017, 2018, 2019, 2020

**Expected Useful Life:** 15 years

4. Brush Truck

**Description:** The Brush Truck is a 1997 heavy duty Chevy pick-up truck which was repurposed from the Public Works Department. The Brush Truck is the Fire Chief's main vehicle and serves as a grass fighting vehicle. The current Brush Truck lacks appropriately sized cabinets and has been overloaded. The box is also rusting.

**Justification:** After seventeen years, the brush truck is reaching the end of its useful life. The proposed replaced is a four door cab with body and pump with diesel engine for fire safety. An upgrade to a four door cab would allow mutual-aid with one vehicle.

**Cost:** \$87,793

**Expected Purchase Year:** 2017

5. Dry Hydrants

**Description:** A dry hydrant is a non-pressurized pipe installed in a pond or a lake that firefighters use to replenish tanker trucks. The installation of two dry hydrants on the east and west side of the downtown area in Amery has been proposed.

**Justification:** The Fire Chief estimated that 3,000 gallons of water per minute are needed to fight a fire in the downtown area because of the heavy fire load. Testing on hydrants from Soo Line Park to Burman Street found low flow rates of approximately 600 gallons per minute. On Birch Street, one hydrant tested as low as 480 gallons per minute. Dry hydrants could be installed at North Twin Lake and on the Apple River to mitigate this problem. They could also serve as a backup if a well house were to fail. Two hydrants would be needed to accommodate the 600 feet of hose on each pump truck and reach both sides of the downtown.

**Cost:** \$3,000

**Expected Purchase Year:** 2017

6. Turnout Gear

**Description:** The Fire Department has 38 full sets of turnout gear which includes a helmet, coat, bunker pants, gloves, boots, and a hood. Note that this is not necessarily considered a capital expense as bunker gear is taken from the Fire Department clothing budget line item, along with uniforms. However, considering the quantity and expense, a rotating replacement schedule is necessary.

**Justification:** To be compliant with NFPA standards, turnout gear needs to be replaced every ten years. The Fire Department proposes to replace four sets per year. However, the actual wear on gear varies depending on the intensity of use by a firefighter. Frontline firefighters are more likely to wear out their gear before ten years, while supporting firefighters' gear may last much longer than the recommended ten years.

**Cost:** \$10,548 per year for four sets

**Expected Purchase Years:** 2016, 2017, 2018, 2019, and 2020

**Expected Useful Life:** 10 years

7. Radios

**Description:** The Fire Department has Motorola XTS 5000R 26 portable radios that were purchased in 2006 for \$4,000 apiece. The Fire Department will need to start replacing these radios soon.

**Justification:** The radios will be ten years old in 2016 and might soon reach the end of their useful life. To replace all the radios, the cost could range over \$100,000.

**Cost:** Unknown

**Expected Purchased Years:** Undetermined

## **Library**

### 1. Desktop Computer Replacements

**Description:** The library would like to replace the three computers used by library administration. The computers were purchased in 2011.

**Justification:** The expected useful life of a computer is between three to five years. The library will purchase the computers using revenue from library fines and printing revenue.

**Cost:** \$2,238

**Expected Purchase Year:** 2016

## Police Department

### 1. Replacement of Tasers

**Description:** The Police Department received six Tasers in 2007 from a grant award. The Tasers are an important tool of non-lethal force for the department. The Police Department proposes replacing the six Tasers in 2006.

**Justification:** The Police Department believes that the Tasers are reaching the end of their useful life. In 2015, one Taser malfunctioned by unexpectedly firing, causing safety concerns.

**Cost:** \$6,500 for six Tasers

**Expected Purchase Year:** 2016

### 2. Replacement of Portable Radios

**Description:** The Police Department currently operates eight of its portable radios. These radios were purchased between 2008 and 2009 and the Police Department would like to start replacing the eight radios.

**Justification:** The life expectancy of the portable radios is about 10 years. The Police Department would like to start the process of replacing the radios, starting with four in 2016 and two in 2017 and 2018.

**Cost:** \$2,750 per radio

**Expected Purchase Years:** 2016, 2017, and 2018

### 3. Gun Range Improvement

**Description:** The Police Department utilized a gun range at the Amery City Landfill until mid-2015 for mandatory training purposes. At this time, there were a number of safety concerns from surrounding township residents. The department would like to remove the berm of tires, dirt, and other materials and find a local company to reclaim the lead build-up in the soil. The department would also like to rebuild the berm from sand and dirt which is currently 10 to 12 feet high to a height of 18 to 20 feet.

**Justification:** The main motivation for replacing the berm of tires is for safety purposes as shots can possibly bounce back under the current conditions.

**Cost:** \$5,000

**Expected Purchase Year:** 2017

### 4. Assault Rifle

**Description:** Each squad ideally should be equipped with an assault rifle. Currently the department has three Colt AR-15s that were purchased in 2000. The rifles would be used in a situation where accuracy in distance is essential. The Police Department would like to purchase an additional rifle.

**Justification:** The purchase of another assault rifle brings the department's total to four. This would allow the department to store one rifle in each squad and the police chief vehicle.

**Cost:** \$1,000

**Expected Purchase Year:** 2017

5. Furnace Replacement

**Description:** The police garage is in need of renovation. The police garage used to house the hospital ambulance and, along with the rest of the main building, was built in the late 1970s. The garage was built from cement blocks and has no insulation. Furthermore, the furnace is inefficient and cannot adequately heat the building. The Police Department proposes replacement in 2017 of the furnace and a renovation for insulation.

**Justification:** The lack of temperature control can cause damage to squad car equipment when temperatures dip below freezing. Vehicle maintenance is also done in the garage. Furthermore, the garage is a large space that could be utilized for training purposes.

**Cost:** \$4,000 plus insulation

**Expected Project Year:** 2017

6. Handheld Radar

**Description:** Handheld radar guns are used by the police to measure the speed of moving vehicles. The department currently has seven radar guns that were purchased between 2005 and 2009. The department proposes to start the replacement of this equipment.

**Justification:** The expected useful life of the radar guns is about ten years. The police department would like to replace 3 radars in 2017, one in both 2018 and 2019, and two in 2020.

**Cost:** \$800 per radar gun

**Expected Project Years:** 2017, 2018, 2019

7. Scheduled Squad Trade-In

**Description:** The Police Department currently utilizes three vehicles as squads. Since the discontinuation of the Crown Victoria, the Police Department has transitioned to trucks. This includes the 2012 Dodge Ram, the 2014 Dodge Charger and the 2015 Ford Explorer. The main reason for the switch was that the department was unable to find a car to accommodate the officers with enough room. The police vehicles serve not only as means of transportation for patrol but as makeshift offices as well. The department expects the trucks to have a longer useful life and a higher resale value than the Crown Victoria and would start to replace the current fleet in 2017. A replacement would follow every year through 2020.

**Justification:** The national standard of acceptable mileage for a police squad is between 80,000 and 120,000 to avoid vehicle maintenance issues. After five years, the department expects their vehicles to meet these thresholds.

**Cost:** \$29,500 per vehicle

**Expected Purchase Years:** 2017, 2018, 2019, 2020

8. Squad Cameras

**Description:** The police squads are equipped with cameras to record incidents for the benefit of both the police department and local citizens. Currently there are three squad cameras that were purchased between 2009 and 2010. The police department expects to replace these cameras with the scheduled replacements of the squad trucks.

**Justification:** The expected useful lives of the cameras are about five years putting their replacement in 2014 and 2015. The police department expects to start replacing them in 2017 through 2019.

**Cost:** \$4,500 per camera

**Expected Purchase Years:** 2017, 2018, 2019

9. Mounted Radar

**Description:** The police department has four mounted radar systems. These were purchased between 2003 and 2010. The police department related that ideally the radars would be replaced with the new squad car purchases.

**Justification:** Again, the expected useful lives of the radar systems are about ten years. The police department would replace these with the purchases of new squad cars.

**Cost:** \$1,200 per mounted radar

**Expected Purchase Years:** 2017, 2018, 2019, 2020

10. Computers

**Descriptions:** The police department building currently has nine computers between the police chief and his assistant, the squad cars, evidence room, and administration. These computers were purchased between 2009 and 2015. The police department proposes replacing these computers between 2018 and 2020.

**Justification:** The typical life span of a computer is three to five years. As a computer ages, the software becomes outdated and certain applications may no longer be supported. As dust settles into the vents and on the fans, this can also cause problems as the machines age and cause malfunctions.

**Cost:** \$2000 per year

**Expected Purchase Years:** 2018, 2019, 2020

11. Scheduled Chief Vehicle Trade-In

**Description:** The Police Chief uses the 2013 Chevrolet Tahoe which is on a seven to eight year schedule and would be replaced in 2020.

**Justification:** While the Police Chief's vehicle does not idle as much as a regular squad car, replacing the vehicle on a seven to eight year schedule ensures minimal maintenance costs and high reliability.

**Cost:** \$29,500

**Expected Purchase Year:** 2020

12. Car Radio

**Description:** The Police Department has four car radios that were purchased between 2010 and 2015. The Police Department expects to replace one radio in 2020.

**Justification:** Most police equipment has an expected life of about ten years. As such, one car radio should be replaced in the 2016 to 2020 CIP cycle.

**Cost:** \$3,500

**Expected Purchase Year:** 2020

13. Department Radio

**Description:** The Police Department's radio was purchased in 2007. It is an analog radio and the department proposes replacing it in 2020 with a digital radio.

**Justification:** The Polk County Sheriff's department is making the transition to all digital radios which will soon make the department's radio obsolete.

**Cost:** \$3,500

**Expected Purchase Year:** 2020

## Public Works

### 1. Mowers

**Description:** Public Works uses three different mowers and a bush mower for the upkeep of the grounds at the sanitation plant, public buildings, ditches and the city's expansive park system. The department proposes replacing two front mowers that were purchased in 2006 and 2008.

**Justification:** The mowers are almost ten and eight years old, while the Environmental Protection Agency estimates that the useful life of a front end mower in commercial use is about four years.

**Cost:** \$19,000

**Expected Purchase Year:** 2016

### 2. Scheduled Vehicle Trade-In

**Description:** The Public Works crew uses five vehicles, including the utility truck, to move about the city to maintain infrastructure. This includes four Chevrolet Silverados purchased in 2006, 2013, 2014, and 2015 as well as the Chevrolet 2500 Silverado which serves as the utility truck. The Public Works Department has proposed a five year vehicle trade-in schedule. On this schedule, vehicle replacement would occur in 2017, 2018, 2019, and 2020.

**Justification:** The short trips create wear on the vehicles and increases maintenance costs over time. According to the Internal Revenue Service, the useful life of a light general purpose truck, with an actual weight of less than 13,000 pounds, is four years to provide high reliability and low maintenance costs of the vehicle. However, estimates from other state agencies that provide capital asset planning, range from three to eight years. The five year schedule services as a compromise between the differing estimates.

**Cost:** \$14,000 for a pick-up truck

**Cost:** \$18,650 for utility truck

**Expected Purchase Year:** 2017, 2018, 2019, 2020

**Expected Useful Life:** 5 years

### 3. Payloader Replacement

**Description:** Public Works acquired its payloader in 2013. The payloader is used daily for general loading and unloading of materials, stump removal, and moving burnables at the City Landfill.

**Justification:** The payloader accumulates 1000 hours per year and has been placed on a three year replacement schedule. The short schedule is due to the number of maintenance issues encountered after the three year mark and the importance of daily reliability.

**Cost:** \$220,000

**Expected Purchase Year:** 2017

4. Shop Boiler

**Description:** The heating elements in the shop boiler are expected to fail shortly. Public Works proposes replacement.

**Justification:** The shop boiler has been inspected by several maintenance companies that could only provide temporary fixes and not repair the system.

**Cost:** \$30,000

**Expected Purchase Year:** 2017

5. Two Dump Trucks

**Description:** The Public Works crew currently operates three dump trucks which were purchased between 2001 and 2011. These dump trucks are used to remove snow and well as to haul materials. The 1997 dump truck serves as a standby. The 2003 dump truck is due to be replaced while the 2001 dump is two years past due.

**Justification:** The Internal Revenue Service (IRS) estimates that the useful life of a dump truck is eight years while Public Works would prefer to operate the trucks no longer than ten years. Other capital asset planning guides approximate twelve years. Considering the higher range of these estimates, these trucks should be replaced in the next five years. The sale of the 1997 dump truck might offset the cost of replacement.

**Cost:** \$130,000-135,000 per dump truck

**Expected Purchase Years:** 2018 and 2020

6. Demolition of Old Water Tower

**Description:** Due to a number of safety concerns, the old water tower is due to be demolished.

**Justification:** Despite its historical value, the water tower is no longer structurally sound and could become a liability. Additionally, the structure needs to be painted and will deteriorate further without maintenance.

**Cost:** \$10,000-\$15,000

**Expected Project Year:** 2019

7. Boom Truck

**Description:** The Public Work's Boom Truck was acquired in 2000 but was manufactured in 1973. Public Works uses the lift to trim trees as well as hang signs, banners, and decorations. Public Works expects to replace the boom truck with another used piece of equipment.

**Justification:** The IRS gives a boom truck an expected useful life of eight years, which the department's lift has long surpassed. Additionally, the lift is a possible liability as it lacks many of the safety features recommended by OSHA including a ladder for exit.

**Cost:** \$35,000-60,000, used

**Expected Purchase Year:** 2020

8. New Pole Shed

**Description:** Public Works proposes building a new pole shed, 40 by 60 foot for additional cold storage space. This would house many items that are currently stored outdoors at the sanitation plant.

**Justification:** This shed would protect items, such as the boom truck or the parade float.

**Cost:** \$18,000-25,000

**Expected Project Year:** 2017

## Sanitation

### 1. SCADA System

**Description** SCADA, Supervisory Control and Data Acquisition, is an industrial automation control system of remote equipment. Public Works would use SCADA monitor the city's water towers, lift stations, and well house.

**Justification:** A SCADA system would allow a faster response time by Public Works in the event of a water or sanitation system emergency. Currently, the only signal of a problem from several of the lift stations is a flashing light. A neighbor may report this flashing light to the police who would then report the alert to Public Works. A SCADA system could send signals to a computer or a cell phone to alert Public Works automatically. Furthermore, when an alarm flashes there is no mechanism record the issue at the lift station. Therefore Public Works may know that there was a problem but may not be able to identify what the problem was or take preventative measures to correct the issue.

**Cost:** \$31,000

**Expected Purchase Year:** 2016

### 2. Flag Pole Park and Arlington Lift Station Replacement

**Description:** Six of the nine lift stations were built in the 1960s and are traditional sewage pumping stations. Traditional lift stations incorporate both a wet well and an internal "dry well" which houses the pumps. In the fall of 2014, Flag Pole Park lift station failed and parts for the pumps took hours to locate as most communities have transitioned to submersible lift stations. A submersible lift station consists of only a wet well. The pumps are submersed and can be raised periodically for maintenance. Public Works proposes the replacement of the tradition sewage pumping stations, starting the Flag Pole Park Lift Station in 2016 and the Arlington Lift Station in 2018, with submersibles.

**Justification:** Due to the advanced age of the city's six traditional sewage stations, the stations would be replaced to ensure continued reliability and the ability to find replacement parts. Submersible wastewater pumps are more efficient compared to dry well pumps because of their hydraulic advantage of working in the water and not some distance above it. The submersible pump runs only when needed, reducing wear and power bills. Additionally, there is no confined space entry which increases safety and reduces noise as the pumps are well below ground level.

**Cost:** \$210,000 per lift station

**Expected Purchase Year:** 2016 and 2018

3. Flow Lining

**Description:** The sanitation plant was upgraded in 1995 with the intention of another update or complete replacement in 2015. Generally the waste water flow into the plant does not exceed 90% capacity and the plant should not need to be replaced at this time. However, when the city experiences heavy rainfall, as it did several times in the summer and fall of 2015, the sanitation plant is more likely to reach its maximum capacity and cause backup issues. To correct this problem, Public Works started to use a technique called flow lining to correct the leaks in the waste water lines and would like to continue the process in 2017.

**Justification:** As the waste water and stormwater lines are not a combined system, the amount of rainfall in the city should not be affecting the amount of flow into the sanitation plant. Nonetheless there is a clear correlation. Public Works has identified several areas of waste water lines that are absorbing rain and ground water and increasing the flow to the sanitation plant. Flow lining can repair the lines and manholes and extend the life of the waste water pipes without destroying the roads under which the lines lie. This technique prolongs the life of the sanitation plant.

**Cost:** \$35,000 per year

**Proposed Flow Lining Projects:**

- **2017**, repair lines under the north shoreline on North Twin Lake
- **2018**, repair lines on South Street West near South Twin Lake
- **2019**, repair lines from Schumacher Park to Sanitation Plant
- **2020**, repair lines on Water Street and Memorial Drive

## Streets

### 1. Flashing LED Pedestrian Lights

**Description:** The Public Safety Committee agreed to install a LED retrofit kit on the pedestrian crosswalk sign at the intersection of South Keller Avenue and Cherry Street. The flashing lights can be activated by a pedestrian who wishes to enter the crossway and alert drivers to their presence.

**Justification:** The walkability study found that the public has perceived crossing Keller Avenue as dangerous. The crosswalk on South Keller by the McDonalds is thought to be particularly difficult to cross because drivers are traveling at speeds of forty-five miles per hour and may not see pedestrians or be inclined to yield. The installation of the retrofit will serve as a trial to observe if it will assist pedestrians crossing Keller.

**Cost:** \$3,000

**Expected Purchase Year:** 2016

### 2. Holiday Decorations

**Description:** The holiday decorations used to light up the downtown area were purchased in the 1990s. Many of the decorations consist of lights and garland, which have been showing wear. Public Works proposes replacing the existing decorations with LED snowflakes and other whimsical figures for the 23 tall lampposts and updating the 45 "Season's Greetings" banners on the short poles as they are fading.

**Justification:** The existing decorations are over twenty years old. Updating the holiday decorations is an important to the community for the Light Up the Town Festival as well as to the business community to attract holiday shoppers and dinners.

**Cost:** \$14,000

**Expected Purchase Year:** 2017

### 3. Streets Repaving

**Description:** Priority for the repaving of roads is based on a pavement rating system and the volume of traffic. Based on these variables, the following roads will be repaved:

1. **Lakeview Avenue;** from Arlington Drive to Second Street. **Cost:** \$41,416
2. **Arlington Drive;** from Lakeview Avenue to Cedar Avenue. **Cost:** \$32,776
3. **Baker Street;** from Harriman Avenue to Church to Avenue. **Cost:** \$18,405
4. **Baker Street;** from Church Avenue to Laconie Avenue. **Cost:** \$20,596
5. **Scholl Avenue;** Harriman Avenue to Madsen Street. **Cost:** 58,653

**Total Project Cost:** \$171,848

**Expected Purchase Years:** 2016-2020

\*Note that this is not an exhaustive list of roads to be repaved from 2016 to 2020.

## **Stormwater**

### 1. Stormwater System Maintenance

**Description:** The City stormwater system was built in the 1960s and many areas are in need of repair and general maintenance.

**Justification:** The Public Works Department estimates that \$40,000 to \$45,000 per year on stormwater system maintenance would enable them to replace several manholes and culverts per year. It would also pay for man hours that are spent street sweeping and maintaining stormwater retention ponds.

**Cost:** \$40,000 to \$45,000

## Water

### 1. GIS System

**Description:** Public Works would utilize a web based GIS system to map existing infrastructure, including manholes, hydrants, and water valves. The infrastructure can be mapped in the field using smart phone applications. In addition to using the system to locate infrastructure, data, such the type of valve or hydrant, inspection schedules, and maintenance records, can be kept simply by uploading the information from the phone. As Public Works learns this system, other features can be added as well such as stormwater infrastructure or street sign or road inventory.

**Justification:** The main justification for moving towards computerized records is that the current system of recording data is outdated. For example, all the locations of water shutoff valves have been recorded on five stacks of index cards that are not easily accessed from the field. Furthermore the locations recorded on these cards are not always accurate, relying on landmarks such as trees or fences that were not permanent features. Computerizing this information would allow Public Works to better maintain records and access infrastructure data in the field.

**Cost:** TBD

**Expected Purchase Year:** TBD

### 2. Roof on Harrison Ave Pump House

**Description:** The Public Works Department proposes replacing the roof on the pump house. When materials are purchased, the department would replace the roof in-house.

**Justification:** The roof on the Harrison Ave Well House is deteriorating due to age.

**Cost:** \$2,500

**Expected Purchase Year:** 2017

### 3. Repainting of South Water Tower

**Description:** The South Water Tower is due to be repainted.

**Justification:** Repainting the water towers is important for structural integrity.

**Cost:** \$25,000 to 35,000

**Capital Improvement Plan Timeline and Budget\***

<b>Administration</b>					
	FY2016	FY2017	FY2018	FY2019	FY2020
Ordinances Recodification	\$ -	\$ 7,000.00	\$ -	\$ -	\$ -
Digital Documentation	\$ -	\$ 6,650.00	\$ -	\$ -	\$ -
New City Hall	\$ -	\$ -	\$ 1,106,000.00	\$ -	\$ -
<b>Total</b>	\$ -	\$ 13,650.00	\$ 1,106,000.00	\$ -	\$ -

<b>Airport</b>					
	FY2016	FY2017	FY2018	FY2019	FY2020
Rotating Beacon and Tower	\$ 1,000.00	\$ -	\$ -	\$ -	\$ -
Security Lighting	\$ 1,000.00	\$ -	\$ -	\$ -	\$ -
Airport Layout Plan	\$ 1,000.00	\$ -	\$ -	\$ -	\$ -
Snow Removal Equipment	\$ -	\$ -	\$ -	\$ 12,500.00	\$ -
Snow Removal Equipment Building	\$ -	\$ -	\$ -	\$ -	\$ 13,333.00
Land Acquisition**	\$ -	\$ -	\$ 90,000.00	\$ -	\$ -
Terminal Building**	\$ -	\$ -	\$ 76,000.00	\$ -	\$ -
Hanger Expansion**	\$ -	\$ -	\$ -	\$ 340,050.00	\$ -
<b>Total</b>	\$ 3,000.00	\$ -	\$ -	\$ 12,500.00	\$ 13,333.00

<b>Economic Development and Tourism Projects</b>					
	FY2016	FY2017	FY2018	FY2019	FY2020
Groundwork for New Industrial Park	\$ 20,000.00	\$ -	\$ -	\$ -	\$ -
Billboard Repair and Replacement	\$ 4,000.00	\$ -	\$ -	\$ -	\$ -
<b>Total</b>	\$ 24,000.00	\$ -	\$ -	\$ -	\$ -

<b>Fire Department</b>					
	FY2016	FY2017	FY2018	FY2019	FY2020
Rescue Boat	\$ 15,000.00	\$ 15,000.00	\$ -	\$ -	\$ -
SCBA Replacements	\$ 10,800.00	\$ 10,800.00	\$ 10,800.00	\$ 10,800.00	\$ 10,800.00
Carbon Cylinders	\$ 5,200.00	\$ 5,200.00	\$ 5,200.00	\$ 5,200.00	\$ 5,200.00
Brush Truck	\$ -	\$ 87,793.00	\$ -	\$ -	\$ -
Dry Hydrants	\$ -	\$ 3,000.00	\$ -	\$ -	\$ -
<b>Total</b>	\$ 31,000.00	\$ 121,793.00	\$ 16,000.00	\$ 16,000.00	\$ 16,000.00

<b>Library</b>					
	FY2016	FY2017	FY2018	FY2019	FY2020
Desktop Computers	\$2,238	\$ -	\$ -	\$ -	\$ -
<b>Total</b>	\$2,238	\$0	\$0	\$0	\$0

\* In 2015 Dollars

\*\*Project Date Tentative and Cost Not Included in Department Totals

**Police Department**

	FY2016	FY2017	FY2018	FY2019	FY2020
Tasers	\$ 6,500.00	\$ -	\$ -	\$ -	\$ -
Radios	\$ 11,000.00	\$ 5,500.00	\$ 5,500.00	\$ -	\$ -
Gun Range Improvement	\$ -	\$ 5,000.00	\$ -	\$ -	\$ -
Assault Rifle	\$ -	\$ 1,000.00	\$ -	\$ -	\$ -
Furance Replacement	\$ -	\$ 4,000.00	\$ -	\$ -	\$ -
Handheld Radar Replamcent	\$ -	\$ 2,400.00	\$ 800.00	\$ 800.00	\$ 1,600.00
Squad Replacement	\$ 5,000.00	\$ 29,000.00	\$ 29,500.00	\$ 29,500.00	\$ 29,500.00
Mounted Radar	\$ -	\$ 1,200.00	\$ 1,200.00	\$ 1,200.00	\$ 1,200.00
Computer Replacement	\$ -	\$ -	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00
Car Radio	\$ -	\$ -	\$ -	\$ -	\$ 3,500.00
Department Radio	\$ -	\$ -	\$ -	\$ -	\$ 3,500.00
<b>Total</b>	\$ 22,500.00	\$ 48,100.00	\$ 39,000.00	\$ 33,500.00	\$ 41,300.00

**Public Works Department**

	FY2016	FY2017	FY2018	FY2019	FY2020
Mowers	\$ 19,000.00	\$ -	\$ -	\$ -	\$ -
Utility Vehicle 2012	\$ -	\$ 18,650.00	\$ -	\$ -	\$ -
Fleet Replacments	\$ -	\$ 14,000.00	\$ 14,000.00	\$ 14,000.00	\$ 14,000.00
Payloader	\$ -	\$ 220,000.00	\$ -	\$ -	\$ -
Shop Boiler	\$ -	\$ 30,000.00	\$ -	\$ -	\$ -
Dump Truck Replacments	\$ -	\$ -	\$ 135,000.00	\$ -	\$ 135,000.00
Water Tower Demolition	\$ -	\$ -	\$ -	\$ 15,000.00	\$ -
Boom Truck	\$ -	\$ -	\$ -	\$ -	\$ 60,000.00
Pole Shed	\$ -	\$ -	\$ -	\$ 25,000.00	\$ -
<b>Total</b>	\$ 19,000.00	\$ 282,650.00	\$ 149,000.00	\$ 54,000.00	\$ 209,000.00

**Sanitation**

	FY2016	FY2017	FY2018	FY2019	FY2020
SCADA System	\$ 31,000.00	\$ -	\$ -	\$ -	\$ -
Flag Pole Park Lift Station	\$ 210,000.00	\$ -	\$ -	\$ -	\$ -
Arlington Lift Station	\$ -	\$ -	\$ 210,000.00	\$ -	\$ -
Flow Lining	\$ -	\$ 35,000.00	\$ 35,000.00	\$ 35,000.00	\$ 35,000.00
<b>Total</b>	\$ 241,000.00	\$ 35,000.00	\$ 245,000.00	\$ 35,000.00	\$ 35,000.00

**Streets**

	FY2016	FY2017	FY2018	FY2019	FY2020
LED Pedestrian Crossways	\$ 3,000.00	\$ -	\$ -	\$ -	\$ -
Holiday Decorations	\$ 14,000.00	\$ -	\$ -	\$ -	\$ -
Lakeview, from Arlington to Second	\$ 41,416.00	\$ -	\$ -	\$ -	\$ -
Arlington Dr, Lakeview to Cedar	\$ -	\$ 32,776.00	\$ -	\$ -	\$ -
Baker St, from Harriman to Church	\$ -	\$ -	\$ 18,405.00	\$ -	\$ -
Baker St, from Church to Laconie	\$ -	\$ -	\$ -	\$ 20,596.00	\$ -
Scholl Ave, from Harriman to Madsen	\$ -	\$ -	\$ -	\$ -	\$ 58,653.00
<b>Total</b>	\$ 58,416.00	\$ 32,776.00	\$ 18,405.00	\$ 20,596.00	\$ 58,653.00

	<b>Water</b>				
	FY2016	FY2017	FY2018	FY2019	FY2020
GIS**	\$ -	\$ -	\$ -	\$ -	\$ -
Water Tower Repainting					\$ 35,000.00
Well House Roof Replacement				\$ 3,000.00	
<b>Total</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 3,000.00</b>	<b>\$ 35,000.00</b>

## Capital Funding

Despite the recovering economic conditions, finding funding for municipal capital improvements, as well as general operating costs, has not improved in Wisconsin. Compared to other states, revenue raising options are limited. Nonetheless, Amery can explore a number of options for capital improvement funding.

### 1. Tax Levy and Fund Balances

Using general revenues is one common way that Amery has funded capital improvements in the past. With expenditure restraints and levy limits, this is becoming increasingly difficult. Nonetheless, using general revenues or fund balances avoids interest expenditures.

### 2. Revenue Bonds

A revenue bond is when a borrower pledges a specific revenue stream to pay down a debt with accrued interest. The advantages to using a revenue bond is that the revenue stream is not subject to a statutory limit and does not affect the property tax levy limit.

### 3. General Obligation Borrowing

This is an accepted method of paying for capital assets in most municipalities. The city must be aware of its statutory debt limit, which is five percent of its equalized value.

### 4. State Trust Fund Loan

The State of Wisconsin Board of Commissioners of Public Lands has a loan program that can be used by local governments to finance public improvements.

### 5. Wheel Tax

The Wheel Tax is one of few options available in Wisconsin to local governments to raise revenues. All the proceeds from this tax must be spent on transportation projects and many communities use it to maintain roads. The Wheel Tax was established in 1967 and since 1983 the state has allowed a flat tax on all automobiles and trucks less than 8,000 pounds customarily kept within that jurisdiction. There is no limit on the fee. While few communities have a wheel tax, St. Croix County imposes a \$10 fee. In 2015, five municipalities and two counties have adopted Wheel Taxes according to the Department of Transportation.

### 6. Stormwater Utility

Since the inception of the storm water utility 25 years ago, Wisconsin municipalities have exercised their right of home rule powers or relied on the authority granted in Wisconsin Statute sections 66.0627 and 66.0821 to use the fee to pay for stormwater maintenance and infrastructure costs. This tool was recommended in the "Financing Amery's Stormwater Management Plan." However, the 2013 Act 20 imposed changes that stipulated that municipalities must pass a referendum to create a utility for garbage collection, fire protection, snow plowing, street sweeping,

and storm water management if the city previously used general revenues to pay for these services. If the municipality does not wish to hold a referendum or failed to pass the measure, they must lower the tax levy by the corresponding amount charged in the stormwater utility.

## 7. Grants

With limits on tax revenues and borrowing, grants can be an alternative to paying for capital expenses. There are several limitations with grants. First, many grants do not receive funding indefinitely and disappear after the government, organization, or the public lose interest and transition funding to another policy issue. Second, as with the Tasers that were received from grant funding in 2006, eventually the capital assets received from the grant need to be replaced and if there are multiples, the assets will likely come to the end of their useful life all at once.

Nonetheless, the following programs are examples of possible funding opportunities for capital improvement.

### *General Grants*

#### 1. Community Facilities Direct Loans and Grant Program

**Description:** This grant is a USDA Rural Development Grants program. The grant provides funding for essential community facilities, such as municipal buildings, day care centers, and health and safety facilities including fire halls and fire trucks in primarily rural areas.

#### 2. Otto Bremer Foundation Grants

**Description:** The Bremer Foundation seeks to help build healthy vibrant communities where basic needs are met, mutual regard is prized and opportunities for economic, civic and social participation are within everyone's reach. The Bremer Foundation has sponsored several projects in Polk County and works with communities in a number of issue areas.

#### 3. Amery Area Community Foundation

**Description:** The Amery Area Community Foundation strives to enhance the quality of life in the Amery area and of Polk County. The Foundation has made it known that there are funds available for mural projects in the city.

### *Police*

#### 1. Byrne Justice Assistance Grant

**Description:** The Byrne Justice Assistance Grant Program is a partnership among federal, state and local governments to create safer communities. The Byrne Justice Assistance Grant focuses on providing agencies with the flexibility to prioritize and place justice funds where they are needed most. Grants may be used to provide personnel, equipment, training, technical assistance, and information systems for more widespread apprehension.

*Fire Department*

1. Assistance to Firefighters Grant, AFG

**Description:** The Assistance to Firefighters Grant is a FEMA program. The primary goal is to meet the firefighting and emergency response needs of fire departments and non-affiliated emergency medical service organizations. The AFG has helped fire fighters and other first responders to obtain critically needed equipment, protective gear, emergency vehicles, training, and other resources needed to protect the public and emergency personnel from fire and related hazards.

2. Staffing for Adequate Fire and Emergency Response Grants, SAFER

**Description:** SAFER is also a FEMA program. The goal of SAFER is to enhance the local fire departments' abilities to comply with staffing, response and operational standards established by the NFPA and OSHA. It provides funding for fire departments to increase the number of trained, "front line" firefighters available in their communities.

3. WDNR Forest Fire Prevention (FFP) Grant ◦ FFP Grant

**Description:** Forest Fire Protection FFP grants are available to Wisconsin fire departments and county/area fire associations. Grant funding is intended to expand the use of local fire departments to augment and strengthen the Department of Natural Resources (DNR) overall initial-attack fire suppression capabilities on forest fires. By May 1st each year, Wisconsin fire departments and county/area fire associations statewide are notified the FFP application cycle is open. The FFP program is a 50 percent cost-share reimbursement grant program.

*Public Works and Parks*

1. WDNR Stewardship Grants

**Description:** Eight million dollars available each year for developing and improving recreation facilities or state lands. Typical development projects include facility repair, toilet and shower buildings, dam repair, sewage treatment facilities, park visitor stations, and picnic shelters.

2. Xcel Foundation Grants

**Description:** Xcel Energy provides grant funding to nonprofit entity projects that preserve, restore, conserve and improve wildlife habitat, open lands, wet lands, parks, trail systems or recreational areas.

*Sanitation and Water*

1. Water and Waste Disposal Loans and Grants

**Description:** This USDA program provides long-term, low-interest loans to finance the acquisition, construction or improvement of drinking water sourcing, treatment storage and distribution. Some loans have up to a 40 year payback period, based on the useful life of the asset, and a fixed interest rate. Additionally the funds can be used for sanitation and storm water systems.

### **Acknowledgements**

I would like to acknowledge the City Council, City Administration, and the Department Heads for their extensive assistance in completing this project.

Appendix B:

**2016 City Council and Committee Meeting Schedule**

**City of Amery  
Council and Committee Meetings  
2016 Schedule**

**City Council Meetings**

1<sup>st</sup> Wednesday of the Month  
5:00 PM

*All City Council Committees meet during the week before the 1<sup>st</sup> Wednesday of the Month.*

**Parks and Recreation Committee Meetings**

Two Mondays before the Council Meeting  
5:00 PM

**Public Works Committee Meetings**

Two Tuesdays before the Council Meeting  
9:00 AM

**Finance Committee Meetings**

Two Tuesdays before the Council Meeting  
5:00 PM

**Public Safety Meetings**

Two Tuesdays before the Council Meeting  
6:30 PM

**Planning Commission Meetings**

The 3<sup>rd</sup> Thursday of the Month  
9:00 AM

**Amery Area Municipal Court**

2<sup>nd</sup> and 4<sup>th</sup> Wednesdays of the Month

These are the normal meeting times for each of these committees or boards. If no business is to come before the board or committee, the committee meeting will be canceled and no agenda posted.

Please contact the Amery City Hall to confirm if a meeting is scheduled.