

**AMERY PLAN COMMISSION PROCEEDINGS**  
**March 23<sup>rd</sup>, 2023**

The Plan Commission for the City of Amery met on Thursday – March 23<sup>rd</sup>, 2023 at City Hall. Mayor, Chad Leonard; called the meeting to order at 4:30 p.m.

Present: Mayor, Chad Leonard; and Members – Paul Shafer, Eric Elkin, Linda Millermon, Paul Isakson (arrived at 4:36), and Julie Riemenschneider.

Staff present: Clerk-Treasurer, Ben Jansen; and Deputy Clerk, Taylor Larson.

- 1. Public Hearing – Conditional Use Permit for 516 Keller Ave S.** – Cheryl Clemens is making this request for her current office space. She wishes to house short-term renters from the Hospital and other companies here in town. All of the adjoining property owners were notified of this request and no feedback was heard by City staff or by members of the Plan Commission.

***Motion by Millermon, seconded by Shafer to open the public hearing at 4:31 P.M.***

**Roll Call Vote**

**Ayes – Leonard, Riemenschneider, Shafer, Millermon, Elkin.**

**Nays – None**

**Motion Carried.**

No comments were heard by the Commission and no one was present to discuss the application.

***Motion by Elkin; seconded by Millermon to close the public hearing at 4:34 P.M.***

**Roll Call Vote**

**Ayes – Leonard, Riemenschneider, Shafer, Millermon, Elkin.**

**Nays – None**

**Motion Carried.**

***Motion by Riemenschneider, seconded by Shafer to recommend passage of the conditional use application to the City Council.***

**Ayes – 5**

**Nays – 0**

**Motion Carried.**

- 2. Certified Survey Map Application for Amery School District** – The School District is seeking to parcel off another lot on Hillcrest to build another house like they have done several times. The proposed lot meets all the necessary requirements.

***Motion by Riemenschneider; seconded by Millermon to recommend passage of the CSM to the City Council.***

**Ayes – 6**

**Nays – 0**

**Motion Carried.**

***Motion to adjourn by Shafer, seconded by Elkin at 4:38 p.m.***

**Ayes - 6**

**Nays - 0**

**Motion Carried**

Respectfully Submitted,

Ben Jansen, MPA  
Clerk-Treasurer  
May 24<sup>th</sup>, 2023