

**CITY OF AMERY
BOARD OF REVIEW PROCEEDINGS
May 25th, 2023**

The Board of Review of the City of Amery met on May 25th, 2023 at City Hall in the City Council Chambers. City Clerk-Treasurer, Ben Jansen called the meeting to order at 10:01 a.m.

Present: Clerk/Treasurer, Ben Jansen; Alderpersons, Mike Manor and Sarah Flanum; and Julie Riemenschneider.

Absent: Julie Riemenschneider.

Others Present: Assessor, Tony Allen – Bowmar Appraisal, Inc., and Deputy Clerk-Treasurer, Taylor Larson.

City Clerk-Treasurer, Jansen conducted Roll Call.

City Clerk-Treasurer, Jansen shared the appropriate Board of Review and Open Meeting Notices with the board.

Alderman, Flanum; then volunteered to be the chair of the Board of Review.

Motion by Manor, seconded by Riemenschneider to appoint Sarah Flanum as the Chair.

Ayes – 4 Nays – 0 Motion Carried

Chairperson, Flanum; then made a motion which was seconded by Manor to nominate Julie Riemenschneider as the Vice-Chair.

Ayes – 4 Nays – 0 Motion Carried

City Clerk-Treasurer, Jansen verified that staff had participated in Board of Review Training in the Spring. All training is good for 1 years.

City Clerk-Treasurer, Jansen verified that the City of Amery did have an ordinance (Ch. 125-6(E)) for the confidentiality of income and expense information provided to the assessor under state law (sec. 70.47(7)(af)).

Clerk-Treasurer, Jansen and Assessor, Tony Allen – Bowmar Appraisal, Inc. noted that there were no new laws in regard to Board of Review.

Adoption of policy regarding the procedure for sworn telephone testimony and sworn written testimony as well as Adoption of policy regarding the procedure for waiver of Board of Review hearing requests was looked at. The policies will follow Board of Review Training that the City Clerk-Treasurer, Jansen obtains each year through the Local Government Center through the University of Wisconsin Extension Office.

Assessor, Tony Allen – Bowmar Appraisal, Inc. stated that he filed the summary of annual Assessment Report by the Assessor's Office.

City Clerk-Treasurer, Ben Jansen noted that he had received the Assessment Roll from Assessor, Tony Allen – Bowmar Appraisal, Inc.'s Office.

City Clerk-Treasurer, Ben Jansen received no sworn statements.

The Board and Assessor, Allen – Bowmar Appraisal, Inc. examined the roll, and noted that there were no corrections to be made and that there was no omitted property added and there was no double assessed property.

There were no taxpayers present at the Board of Review.

Chairperson, Flatum noted at 12:01 p.m. that no property owners came before the Board of Review on May 25th, 2023.

Motion by Vice Chair, Riemenschneider; seconded by Manor to adjourn at 12:01 P.M.

Ayes – 4

Nays – 0

Motion Carried

Ben Jansen, MPA
Clerk-Treasurer
May 25th, 2023.