

**CITY OF AMERY
FINANCE & PERSONNEL COMMITTEE PROCEEDINGS
August 27, 2019**

The Finance Committee of the City of Amery met on August 27, 2019 at City Hall in the Committee Meeting Room. Chairperson, Tim Strobusch called the meeting to order at 5:00 p.m.

City Clerk, Patty Bjorklund conducted Roll Call.

Present: Chairperson, Tim Strobusch and Member, Sara Flanum.

Absent: Vice-Chairperson, Rick Van Blaricom.

Staff Present: City Administrator, Kim Moore, City Clerk-Treasurer, Patty Bjorklund, and Management Analyst/Deputy City Clerk, Benjamin Jansen

Staff Absent: None.

Others Present: Mayor, Paul Isakson, Council Member Julie Riemenschneider, Council Member Chad Leonard, Jeff Mahoney, Dan Young, and Brock Geyen (phone).

Discussion of moving City digital storage from Dropbox to Microsoft OneDrive.

Dan Young of Connecting Point recommended change from Dropbox to Microsoft OneDrive due to licensing concerns with Dropbox and the inability to license new members.

Motion by Member, Flanum to bring recommendation to convert to OneDrive to council, seconded by Strobusch.

Ayes: 2

Nays: 0

Motion Carried

Discussion of bringing in CliftonLarsenAllen to help with FY2020 Budget Process

Brock Geyen of CliftonLarsenAllen spoke over the phone regarding what assistance his agency can provide during the city's budgeting process.

Requested that each department head prepares their anticipated budget needs during September for a workshop to be held in October. Public hearing to be held in November. Quote was given as between \$2,000 and \$4,000 to bring in CliftonLarsenAllen.

Motion by Member, Flanum to bring recommendation to hire CliftonLarsenAllen to council, seconded by Strobusch.

Ayes: 2

Nays: 0

Motion Carried

Discussion of PTO Policy in regards to Public Works

Discussion tabled for further discussion at later date.

Discussion of Amery Advertisement in Polk County Visitor's Guide

City received quote stating that the city would be charged \$1,990 for full two page ad within the magazine in what is considered the best portion.

Motion by Member, Flanum to bring recommendation to council to proceed with advertisement with understanding that the Marketing Committee will make changes to the ad by October 15th. Seconded by Strohbusch.

Ayes: 2

Nays: 0

Motion Carried

Motion by Chairman, Strohbusch to adjourn, seconded by Flanum, meeting adjourned at 5:55pm.

Ayes: 2

Nays: 0

Motion Carried

Benjamin Jansen
Management Analyst/Deputy City Clerk